

Minutes of the Regular Meeting of Dilwyn Parish Council
held in St. Mary's CE Primary School, Dilwyn on Tuesday 6th December 2016 at 7.30pm

| | Agenda Item | | | Action |
|----------|-------------|---|-------------------|--------|
| | | Present: | Apologies: | |
| | | Cllr. J. Hall | Cllr. R. Brown | |
| | | Cllr. S. Thomas | Cllr. T Kyles | |
| | | Cllr. E Stilwell | Cllr. D Brown | |
| | | Cllr. P. Kyles | | |
| | | Cllr. J. Lewis | | |
| | | Cllr. P Stilwell | | |
| | | Cllr. A Brown | | |
| | | Cllr J Gerrish | | |
| | | Cllr. I Brown | | |
| | | | | |
| 164-2016 | 1. | Apologies: Apologies for absence were recorded as above. | | |
| 165-2016 | 2. | Declarations of Interest: All Councillors had an interest in the Crown Public House as the Council was the owner of the said Public House. No further declarations were made. | | |
| 166-2016 | 3. | Written request for dispensation: The Clerk reminded members that he had received a written dispensation from all Councillors in respect of the Crown Public House as the Council Corporate was the owner. Without the dispensation the number of persons prohibited by section 31(4) from participating in any particular business would be so great a proportion of the body transacting the business as to impede the transaction of business. | | |
| 167-2016 | 4. | <i>Due to the confidential nature of the business of this agenda item, under the Public Bodies (Admission to Meetings) Act 1960 (3) motion to exclude members of the public during discussion of this agenda item was agreed.</i> The Crown Manager gave her update. Any item which was not of a commercially sensitive nature would be discussed at agenda item 9 | | |
| 168-2016 | 5. | a. To receive the Police report. | | |

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| | | <p>PCSO Alford gave his update; he stated that there had only been one crime in the area: that of damage to a motor vehicle.</p> <p>b. To receive the Ward Councillor's report. The Ward member updated members as to the following</p> <ul style="list-style-type: none"> ➤ Green Waste collection ➤ The Football Club and Racecourse ➤ Weobley Post Office. <p>c. To receive questions from members of the public. There were no questions from members of the public present.</p> | |
| 169-2016 | 6. | <p>To agree minutes of the Parish Council meeting held on Tuesday 1st November 2016</p> <p><u>RESOLVED</u> The minutes of the Parish Council meeting of 1st November 2016 were approved.</p> | |
| 170-2016 | 7. | <p>Information arising from the minutes.</p> <ul style="list-style-type: none"> ➤ Carols on the Green, to meet on the green at 6.45 pm; it was hoped that as many Councillors as possible could attend. | |
| 171-2016 | 8. | <p>Correspondence: The following had been received</p> <ul style="list-style-type: none"> ➤ An email from Mr and Mrs Davies asking if they could bring their miniature Mediterranean Donkeys to the Carols on the Green. ➤ A letter from United Trust Bank advising of the Depositor protection. ➤ Email from Geoffrey Herdman informing Council that he had taken over as treasurer to the Dilwynner. ➤ Letter in relation to a diseased tree on the village green | |
| 172-2016 | 9. | <p>To receive an update from the Crown The Manager had tendered her resignation and it was agreed to her working her notice; thereby, her last day would be 31st March 2017. It was therefore agreed that adverts and necessary paperwork to seek a tenant should be commenced as soon as possible.</p> | |
| | 10. | <p>Purchasing a new DeFib box This was discussed in view of the fact that the box supplied originally was not fit for purpose; it was agreed to purchase one without a key. <u>RESOLVED</u> The Clerk to purchase a new DeFib box without a lock</p> | |
| | 11. | <p>The Lengthsman and P3 expressions of interest The Clerk informed members that the Council would now be able to re-join the scheme. <u>RESOLVED</u> The Clerk was to send off the expressions of interest form.</p> | |

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| 173-2016 | 12. | <p>Finance:</p> <p>a) To note the bank balances for the end of Oct 2016. The Clerk reported the following</p> <table><tr><td>Current Account</td><td>£7690.95</td></tr><tr><td>Deposit Account</td><td>£2003.52</td></tr><tr><td>Hub Account</td><td>£1006.96</td></tr><tr><td>Total</td><td>£10701.43</td></tr></table> <p>The bank balances as circulated were noted.</p> <p>b) To discuss and approve invoices for payment.</p> <table><tr><td></td><td>PAYABLE TO</td><td>FOR</td><td>AMOUNT</td></tr><tr><td>1.</td><td>HMRC</td><td>Salary</td><td>£137.20</td></tr><tr><td>2.</td><td>G.J.Rippon</td><td>Expenses</td><td>£90.55</td></tr><tr><td>3.</td><td>G.White</td><td>Grass cutting</td><td>£487.50</td></tr><tr><td>4.</td><td>CSG</td><td>Signs</td><td>30.00</td></tr><tr><td>5.</td><td></td><td></td><td></td></tr><tr><td></td><td></td><td></td><td></td></tr><tr><td></td><td>Total Expenditure</td><td></td><td>£745.25</td></tr></table> <p>c) Increases in the Budget/Precept following discussions in agenda items 10 & 11. This was discussed and the Clerk informed members that the new Lengthsman / P3 required a financial input from Council to access any grant from Balfour Beatty. There was an overall financial benefit of £5564.500p; however, there was a need for the Council to commit to an input of £2692.50p. <u>RESOLVED</u> That the budget be increased by £2692.50 and the precept demand now be £187000. The Clerk was to inform Herefordshire Council of the amendment.</p> | Current Account | £7690.95 | Deposit Account | £2003.52 | Hub Account | £1006.96 | Total | £10701.43 | | PAYABLE TO | FOR | AMOUNT | 1. | HMRC | Salary | £137.20 | 2. | G.J.Rippon | Expenses | £90.55 | 3. | G.White | Grass cutting | £487.50 | 4. | CSG | Signs | 30.00 | 5. | | | | | | | | | Total Expenditure | | £745.25 | |
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| 4. | CSG | Signs | 30.00 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 5. | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
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| 174-2016 | 13. | <p>Highway matters:</p> <p>a. Balfour Beatty. It was reported that there had been a number of potholes marked for attention. However, those markings were fading</p> | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 175-2016 | 14. | <p>Planning matters:</p> <p>There was nothing to report under this heading.</p> | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 176-2016 | 15. | <p>Neighbourhood Plan:</p> <p>Deb Brunton updated Council as to the current position: a draft budget had been produced.</p> | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 177-2016 | 16. | <p>Items for the next agenda:</p> <p>➤ It was agreed that there would be a Councillor briefing session on 29th December 2016</p> | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 178-2016 | 17. | <p>Date and time of next meeting:</p> <p>3rd January 2017 in St. Mary’s School</p> | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |

Meeting was concluded at 21.30hrs

Signed:.....

Date: