

**Minutes of the Regular Meeting of Dilwyn Parish Council**  
**held in St. Mary's CE Primary School, Dilwyn on Tuesday 4<sup>th</sup> October 2016 at 7.30 pm**

	Agenda Item					Action												
		<b>Present:</b>		<b>Apologies:</b>														
		Cllr. J. Hall		Cllr. A Brown														
		Cllr. S. Thomas		Cllr. R. Brown														
		Cllr. E Stilwell																
		Cllr. T Kyles																
		Cllr. P. Kyles																
		Cllr. J. Lewis																
		Cllr. P Stilwell																
		Cllr. D Brown																
		Cllr J Gerrish																
		Cllr. I Brown		CC Mark Cooper														
				<b>In Attendance:</b> Mr Gwilym Rippon  There were two members of the public present  The Chair welcomed Councillors														
131-2016	1.	<b>Apologies:</b> Apologies for absence were received from: Cllrs. A. Brown and R. Brown																
132-2016	2.	<b>Declarations of Interest:</b> All Councillors had an interest in the Crown Public House as the Council was the owner of the said Public House In addition, the following declarations were made. <table><tr><td>Name</td><td>Item</td><td>Personal</td><td>Prejudicial</td></tr><tr><td>D Brown</td><td>4 &amp; 9 The Crown</td><td>✓</td><td>✓</td></tr><tr><td>P. Stillwell</td><td>15 Chair of the Neighbourhood Plan</td><td>✓</td><td>✓</td></tr></table>				Name	Item	Personal	Prejudicial	D Brown	4 & 9 The Crown	✓	✓	P. Stillwell	15 Chair of the Neighbourhood Plan	✓	✓	
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D Brown	4 & 9 The Crown	✓	✓															
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133-2016	3.	<b>Written request for dispensation:</b> The Clerk reminded members that he had received a written dispensation from all Councillors in respect of the Crown Public House as the Council corporate was the owner. Without the dispensation the number of persons prohibited by section 31(4) from participating in any particular business would be so great a proportion of the body transacting the business as to impede the transaction of business.																
134-2016	4.	Due to the confidential nature of the business of this agenda item, under the Public Bodies (Admission to Meetings) Act 1960 (3) motion to exclude members of the public during discussion of this agenda item was agreed.  Update from the Crown Inn to include schedule of maintenance.  Crown Manager gave her update																

		Any item which was not of a commercially sensitive nature would be discussed at agenda item 10a	
<b>135-2016</b>	<b>5.</b>	<ul style="list-style-type: none"> <li>a. To receive the Police report. There were no police present but the Clerk reported that the Police stated they would endeavour to be at the November meeting.</li> <li>b. To receive the Ward Councillor's report The Ward member tendered his apologies.</li> <li>c. To receive questions from members of the public There were no questions from members of the public present.</li> </ul>	
<b>136-2016</b>	<b>6.</b>	<p>To agree minutes of the Parish Council meeting held on Tuesday 6<sup>th</sup> September 2016</p> <p><b><u>RESOLVED</u></b></p> <p>The minutes of the Parish Council meeting of 6<sup>th</sup> September 2016 were approved.</p>	
<b>137-2016</b>	<b>7.</b>	<p><b>Information arising from the minutes.</b></p> <ul style="list-style-type: none"> <li>➤ Notice boards; it was reported that all had been opened and that about which there had been a complaint would be re-sited when an appropriate location was found.</li> <li>➤ It was reported that the hedge by the underpass had been cut and the thanks of the Parish Council were recorded for the member of the public who had cut it.</li> </ul>	
<b>138-2016</b>	<b>8.</b>	<p><b>Correspondence: The following had been received</b></p> <ul style="list-style-type: none"> <li>➤ An email from the Locality Steward in relation to the tree root coming through the road surface near Tyrrells.</li> <li>➤ An email from a member of the public in relation to the dog bins overflowing. Clerk to contact Locality Steward.</li> </ul>	
<b>139-2016</b>	<b>9.</b>	<ol style="list-style-type: none"> <li><b>1. To receive and update from the Crown</b> It was reported that a schedule of repairs had been drawn up and it was agreed that the Friends of the Crown would fund the essential work.</li> <li><b>2. The Crown Phase 2</b> This was discussed and it was agreed that there was a need for a strategy plan to be developed for the whole site including the Crown Inn itself. It was also agreed that any plan needs to fit into the existing business model. <b>RESOLVED</b> That Cllr. J.R. Gerrish should develop the strategy plan and bring it back to Council.</li> </ol>	

140-2016	10.	<p><b>Finance:</b></p> <p>a) To note the bank balances for June 2016. The Clerk reported the following</p> <table><tr><td>Current Account</td><td>£3521.52</td></tr><tr><td>Deposit Account</td><td>£2003.36</td></tr><tr><td>Hub Account</td><td>£8838.48</td></tr><tr><td>Total</td><td>£14863.36</td></tr></table> <p>The bank balances as circulated were noted.</p> <p>b) To discuss and approve invoices for payment.</p> <table><tr><td></td><td><b>PAYABLE TO</b></td><td><b>FOR</b></td><td><b>AMOUNT</b></td></tr><tr><td>1.</td><td>HMRC</td><td>Salary</td><td>137.20</td></tr><tr><td>2.</td><td>G.J.Rippon</td><td>Expenses</td><td>99.60</td></tr><tr><td>3.</td><td>M. Laslett</td><td>Tree survey</td><td>120.00</td></tr><tr><td></td><td><b>Total Expenditure</b></td><td></td><td><b>£356.80</b></td></tr></table> <p>c) Budget and Precept demand for 2017 /2018 This was discussed and it was agreed that the budget for 2017/2018 be £15342 however the precept demand would be £16000.00p in order to build the reserves to an acceptable level.</p>	Current Account	£3521.52	Deposit Account	£2003.36	Hub Account	£8838.48	Total	£14863.36		<b>PAYABLE TO</b>	<b>FOR</b>	<b>AMOUNT</b>	1.	HMRC	Salary	137.20	2.	G.J.Rippon	Expenses	99.60	3.	M. Laslett	Tree survey	120.00		<b>Total Expenditure</b>		<b>£356.80</b>	
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141-2016	11.	<p><b>Highway matters:</b></p> <p>a. Balfour Beatty. It was reported that there had been a number of potholes marked for attention.</p>																													
142-2016	12.	<p><b>Planning matters:</b></p> <p>There were no planning applications</p>																													
143-2016	13.	<p><b>Grass cutting:</b> The adverts had only just gone out; therefore this was deferred. <b>RESOLVED</b> The Clerk to place this on the next agenda.</p>																													
144-2016	14.	<p><b>Tree survey:</b> The survey showed that there were number of trees which needed attention. <b>RESOLVED</b> There was a need for quotes to be obtained for the work to be undertaken.</p>																													
145-2016	15.	<p><b>Neighbourhood Plan:</b></p> <p>20.55hrs Cllr. Stillwell left the room The Neighbourhood Plan was discussed and it was highlighted that the group appeared to lack cohesive direction at the moment. It was also</p>																													

		<p>highlighted that there was a need to examine the Service Level Agreement or the Terms of Reference that the Neighbourhood Plan was working to.</p> <p><b>RESOLVED</b></p> <p>There is a need for the Chair of the Neighbourhood Plan Group to attend the next meeting and also provide the Service Level Agreement or the Terms of Reference that the Neighbourhood Plan is working to.</p> <p><i>21.14hrs Cllr. Stillwell returned to the room</i></p>	
<b>146-2016</b>	<b>16.</b>	<p><b>Items for the next agenda:</b></p> <ul style="list-style-type: none"> <li>➤ Lease for the Crown Inn</li> <li>➤ Coffee Morning</li> </ul>	
<b>147-2016</b>	<b>17.</b>	<p><b>Date and time of next meeting:</b></p> <p>1<sup>st</sup> November 2016 in St. Mary's School</p>	

Meeting was concluded at 21.17hrs

Signed:..... Date: .....