

**Minutes of the Regular Meeting of Dilwyn Parish Council
held in St. Mary's CE Primary School, Dilwyn on Tuesday 6th September 2016 at 7.30 pm**

	Agenda Item		Action																								
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		<p>In Attendance: Mr Gwilym Rippon</p> <p>There were no members of the public present</p> <p>The Chair welcomed Councillors.</p>																									
113-2016	1.	Apologies: Apologies for absence were received from: Cllr. J. Hall																									
114-2016	2.	<p>Declarations of Interest: All Councillors had an interest in the Crown Public House as the Council was the owner of the said Public House</p> <p>In addition, the following declarations were made.</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 15%;">Name</th> <th style="width: 45%;">Item</th> <th style="width: 15%;">Personal</th> <th style="width: 25%;">Prejudicial</th> </tr> </thead> <tbody> <tr> <td>A Brown</td> <td>19 The Crown</td> <td style="text-align: center;">✓</td> <td style="text-align: center;">✓</td> </tr> <tr> <td>D Brown</td> <td>19 The Crown</td> <td style="text-align: center;">✓</td> <td style="text-align: center;">✓</td> </tr> <tr> <td>R. Brown</td> <td>19 The Crown</td> <td style="text-align: center;">✓</td> <td style="text-align: center;">✓</td> </tr> </tbody> </table>	Name	Item	Personal	Prejudicial	A Brown	19 The Crown	✓	✓	D Brown	19 The Crown	✓	✓	R. Brown	19 The Crown	✓	✓									
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095-2016	3.	<p>Written request for dispensation: The Clerk reminded members that he had received a written dispensation from all Councillors in respect of the Crown Public House as the Council corporate was the owner. Without the dispensation the number of persons prohibited by section 31(4) from participating in any particular business would be so great a proportion of the body transacting the business as to impede the transaction of business.</p>																									
115-2016	4.	<p>a. To receive the Police report. There were no police <u>present</u>; <u>the</u> Clerk was asked to request their presence if possible.</p> <p>b. To receive the Ward Councillor's report. The Ward member tendered his apologies.</p>																									

		c. To receive questions from members of the public. There were no members of the public present.																																	
116-2016	5.	To agree minutes of the Parish Council meeting held on Tuesday 5 th July 2016 RESOLVED The minutes of the Parish Council meeting of 5 th July 2016 were approved.																																	
117-2016	6.	Information arising from the minutes. ➤ There was nothing to report under this heading.																																	
118-2016	7.	Correspondence: The following had been received ➤ An email in relation to the use of one of the Council's notice boards ➤ Date for Carols on the Green (14.12.2016) ➤ Arrangements for the Coffee Morning.																																	
119-2016	8.	Finance: a) To note the bank balances for June 2016. The Clerk reported the following Current Account £3521.52 Deposit Account £2003.27 Hub Account £7838.48 Total £12863.27 The bank balances as circulated were noted. b) To discuss and approve invoices for payment. <table border="1" data-bbox="454 1355 1369 1657"> <thead> <tr> <th></th> <th>PAYABLE TO</th> <th>FOR</th> <th>AMOUNT</th> </tr> </thead> <tbody> <tr> <td>1.</td> <td>HMRC</td> <td>Salary</td> <td>137.20</td> </tr> <tr> <td>2.</td> <td>HMRC</td> <td>Salary</td> <td>137.20</td> </tr> <tr> <td>3.</td> <td>G.J.Rippon</td> <td>Expenses</td> <td>178.60</td> </tr> <tr> <td>4.</td> <td>Tower mint</td> <td>90th birthday coins</td> <td>307.50</td> </tr> <tr> <td>5.</td> <td>Dilwyn PCC</td> <td>Grant</td> <td>400.00</td> </tr> <tr> <td>6.</td> <td>Dilwyn Primary School</td> <td>Grant</td> <td>250.00</td> </tr> <tr> <td></td> <td>Total Expenditure</td> <td></td> <td>£1410.50</td> </tr> </tbody> </table>		PAYABLE TO	FOR	AMOUNT	1.	HMRC	Salary	137.20	2.	HMRC	Salary	137.20	3.	G.J.Rippon	Expenses	178.60	4.	Tower mint	90th birthday coins	307.50	5.	Dilwyn PCC	Grant	400.00	6.	Dilwyn Primary School	Grant	250.00		Total Expenditure		£1410.50	
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120-2016	9.	Highway matters: a. Balfour Beatty. It was reported that there had been a number of potholes marked for attention. Also there was a tree stump near Tyrrells which was coming through the road surface.																																	
121-2016	10.	Planning matters: 1. P162145/F																																	

		<p>Application for the erection of four dwellings with garages and private road at land adjacent to The Great House Dilwyn Herefordshire HR4 8HQ.</p> <p>RESOLVED</p> <p>The Council made comment to this application in relation to the Parish Plan commented on the wish for more affordable homes, however wished to have a site visit before submitting the reply.</p>	
122-2016	11.	<p>New meeting format:</p> <p>This was discussed to length with time being the biggest issue. It was agreed that if details of the Crown update were circulated earlier ,members could be fully briefed</p> <p>RESOLVED</p> <p>The Council agreed that the new format of the Crown update be from 7.30pm to 8pm, following which representatives of the Crown would stay on to answer any questions in the ‘Open to Members of the Public’ item in the main meeting. This pattern would be tried for 2 meetings.</p>	
123-2016	12.	<p>HUB Committee:</p> <p>The re-introduction of the HUB Committee was discussed. It was felt that this was not necessary at this stage.</p> <p>RESOLVED</p> <p>This motion failed.</p>	
124-2016	13.	<p>Grass cutting:</p> <p>It was reported that the current contractor was retiring and there was a need to engage a new contractor. It was requested that an advert be placed in the Dilwynner.</p> <p>RESOLVED</p> <p>The Clerk to provide details for an advert to obtain quotes for the contract.</p>	
125-2016	14.	<p>Tree survey:</p> <p>It was agreed to discuss the survey at the next meeting.</p>	
126-2016	15.	<p>The asset register:</p> <p>It was agreed that the register be emailed to Ed Jefferson for a quote.</p>	
127-2016	16.	<p>Neighbourhood Plan:</p> <p>It was agreed that the Chair of the Neighbourhood Plan Group be invited to the next meeting.</p>	
128-2016	17.	<p>Items for the next agenda:</p> <p>There was nothing to report under this heading</p>	
129-2016	18.	<p>Crown Public House:</p> <p>The Crown Manager gave her update. Comment was made that in order for the new meeting format to be effective, the information would be needed to be circulated to members prior to the meeting.</p>	

130-2016	19.	Date and time of next meeting: 4 th October 2016 in St. Mary's School	
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Meeting was concluded at 22.18hrs

Signed:..... Date: