

**Minutes of the Regular Meeting of Dilwyn Parish Council
held in The School, Dilwyn on Tuesday 5th July 2016 at 7.30 pm**

	Agenda Item		Action																								
		<table border="1" style="width: 100%;"> <tr> <td style="width: 50%;">Present:</td> <td style="width: 50%;">Apologies:</td> </tr> <tr> <td>Cllr. R. Brown</td> <td>Cllr. A Brown</td> </tr> <tr> <td>Cllr. S. Thomas</td> <td>Cllr. D Brown</td> </tr> <tr> <td>Cllr. E Stilwell</td> <td>Cllr J Gerrish</td> </tr> <tr> <td>Cllr. T Kyles</td> <td></td> </tr> <tr> <td>Cllr. P. Kyles</td> <td></td> </tr> <tr> <td>Cllr. J. Lewis</td> <td></td> </tr> <tr> <td>Cllr. P Stilwell</td> <td></td> </tr> <tr> <td>Cllr. J. Hall</td> <td></td> </tr> <tr> <td>Cllr. I Brown</td> <td></td> </tr> </table>	Present:	Apologies:	Cllr. R. Brown	Cllr. A Brown	Cllr. S. Thomas	Cllr. D Brown	Cllr. E Stilwell	Cllr J Gerrish	Cllr. T Kyles		Cllr. P. Kyles		Cllr. J. Lewis		Cllr. P Stilwell		Cllr. J. Hall		Cllr. I Brown						
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		<p>In Attendance: Mr Gwilym Rippon also CC Mark Cooper</p> <p>There were no members of the public present</p> <p>The Chair welcomed Councillors</p>																									
093-2016	1.	<p>Apologies: Apologies for absence were received from: Cllr. A. Brown, Cllr. D Brown and Cllr J Gerrish</p>																									
094-2016	2.	<p>Declarations of Interest: All Councillors had an interest in the Crown Public House as the Council was the owner of the said Public House</p> <p>In addition, the following declarations were made.</p> <table border="1" style="width: 100%;"> <thead> <tr> <th>Name</th> <th>Item</th> <th>Personal</th> <th>Prejudicial</th> </tr> </thead> <tbody> <tr> <td>P.Kyles</td> <td>13 request for Financial assistance (primary school)</td> <td style="text-align: center;">✓</td> <td style="text-align: center;">✓</td> </tr> <tr> <td>E. Stilwell</td> <td>13 request for Financial assistance (primary school)</td> <td style="text-align: center;">✓</td> <td style="text-align: center;">✓</td> </tr> <tr> <td>T. Kyles</td> <td>13 request for Financial assistance (primary school)</td> <td style="text-align: center;">✓</td> <td style="text-align: center;">✓</td> </tr> <tr> <td>S.Thomas</td> <td>13 request for Financial assistance (primary school)</td> <td style="text-align: center;">✓</td> <td style="text-align: center;">✓</td> </tr> <tr> <td>R. Brown</td> <td>19 The Crown</td> <td style="text-align: center;">✓</td> <td style="text-align: center;">✓</td> </tr> </tbody> </table>	Name	Item	Personal	Prejudicial	P.Kyles	13 request for Financial assistance (primary school)	✓	✓	E. Stilwell	13 request for Financial assistance (primary school)	✓	✓	T. Kyles	13 request for Financial assistance (primary school)	✓	✓	S.Thomas	13 request for Financial assistance (primary school)	✓	✓	R. Brown	19 The Crown	✓	✓	
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095-2016	3.	<p>Written request for dispensation: The Clerk reminded members that he had received a written dispensation from all Councillors in respect of the Crown Public House as the Council corporate was the owner. Without the dispensation the number of persons prohibited by section 31(4) from participating in any particular business would be so great a proportion of the body transacting the business as to impede the transaction of business.</p>																									
096-2016	4.	<p>a. To receive the Ward Councillor's report</p>																									

		<p>The Ward member updated members with the County Council's intention regarding closer collaboration with bordering councils, such as the incinerator working with Worcestershire.</p> <p>b. To receive questions from members of the public There were no members of the public present.</p>																													
097-2016	5.	<p>To agree minutes of the Parish Council meeting held on Tuesday 7th June 2016</p> <p>RESOLVED</p> <p>The minutes of the Parish Council meeting of 7th June 2016 were approved.</p>																													
098-2016	6.	<p>Information arising from the minutes.</p> <p>➤ There was nothing to report under this heading</p>																													
099-2016	7.	<p>Correspondence: The following had been received</p> <p>➤ An email from the PCC requesting financial assistance (an agenda item)</p> <p>➤ A Letter from St Mary's Primary school requesting financial assistance (an agenda item)</p>																													
100-2016	8.	<p>Finance:</p> <p>a) To note the bank balances for June 2016. The Clerk reported the following</p> <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 80%;">Current Account</td> <td style="text-align: right;">£6510.78</td> </tr> <tr> <td>Deposit Account</td> <td style="text-align: right;">£2003.11</td> </tr> <tr> <td>Hub Account</td> <td style="text-align: right;">£4838.48</td> </tr> <tr> <td>Total</td> <td style="text-align: right;">£8513.89</td> </tr> </table> <p>The bank balances as circulated were noted.</p> <p>b) To discuss and approve invoices for payment.</p> <table border="1" style="width: 100%; border-collapse: collapse; margin-top: 10px;"> <thead> <tr> <th style="width: 5%;"></th> <th style="width: 35%;">PAYABLE TO</th> <th style="width: 35%;">FOR</th> <th style="width: 25%;">AMOUNT</th> </tr> </thead> <tbody> <tr> <td>1.</td> <td>HMRC</td> <td>Salary</td> <td style="text-align: right;">137.20</td> </tr> <tr> <td>2.</td> <td>G.J.Rippon</td> <td>Expenses</td> <td style="text-align: right;">85.60</td> </tr> <tr> <td></td> <td>Total</td> <td></td> <td style="text-align: right;">£222.80</td> </tr> <tr> <td></td> <td>Expenditure</td> <td></td> <td></td> </tr> </tbody> </table>	Current Account	£6510.78	Deposit Account	£2003.11	Hub Account	£4838.48	Total	£8513.89		PAYABLE TO	FOR	AMOUNT	1.	HMRC	Salary	137.20	2.	G.J.Rippon	Expenses	85.60		Total		£222.80		Expenditure			
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101-2016	9.	<p>Highway matters:</p> <p>a. Balfour Beatty. It was reported that there had been a number of potholes marked for attention.</p>																													
102-2016	10.	<p>Planning matters:</p> <p>1. 161949</p>																													

		<p>Application for the proposed change of use of two agricultural buildings to create a single dwelling at Cattle Sheds, Stockingfield, Dilwyn, Herefordshire, HR4 8JG This application was discussed. RESOLVED The Council supported this application for good use of redundant buildings</p> <p>2. 161610 Application for the change of use of a domestic outbuilding to artisan distillery at Tump Ash Farm, Dilwyn, Hereford, Herefordshire HR4 8JF This application was discussed. RESOLVED The Council supported this application.</p>	
103-2016	11.	<p>Installation of CCTV cameras in the underpass: This matter was discussed and it was agreed that measures should be put in place to try and stop the damage in the underpass. RESOLVED The Council agreed that the clerk will purchase signs stating that there are 24hrs patrols in the area</p>	
104-2016	12.	<p>Financial assistance for Dilwyn PCC: Financial assistance was discussed; it was acknowledged that the Parish Council supports the PCC financially at present, with regard to the mowing of the churchyard and cemetery, and maintenance of the toilet. It was highlighted that the recent pressure on the Parish Council by anonymous complaints under audit did not allow for any grants at in this financial year the situation would be reviewed at the end of the financial year and if possible paid then or if not paid in the next financial year. RESOLVED The Clerk to write to the PCC and inform them of the result.</p>	
105-2016	13.	<p>Financial assistance from the Primary School: 8.10hrs Clls P.Kyles, T. Kyles P.Stilwell and E. Stilwell left the room The Council discussed the request for financial assistance in maintenance of the Play Area; the same issue was involved as with the previous item. It was agreed that the request would be granted; however, this would be halved at £250.00p. It was highlighted that the recent pressure on the Parish Council by anonymous complaints under audit did not allow for any grants at in this financial year the situation would be reviewed at the end of the financial year and if possible paid then or if not paid in the next financial year RESOLVED The Clerk to write to the School and inform them of the result.</p>	
106-2016	14.	<p>The asset register also the inclusion of the war memorial on the Insurance schedule: Surveyor to be contacted to provide details of the assets to inform the Insurance company which would include the War Memorial</p>	
107-2016	15.	<p>Complaint procedure: It was agreed that the policy should be sent to the webmaster for inclusion on the website.</p>	

108-2016	16.	Tree survey: This was discussed and it was agreed that Thor Laslett be contacted to undertake the survey.	
109-2016	17.	Neighbourhood Plan: Members were given a comprehensive update in relation to the Neighbourhood Plan; an application for a grant will be made.	
110-2016	18.	Items for the next agenda: Supply of flowers for the entrance to Dilwyn	
111-2016	19.	Crown Public House: Crown Manager's contract The Manager was supplied with a contract for her perusal and to make comment on by the next meeting.	
112-2016	20.	Date and time of next meeting: 6 th September 2016 in St. Mary's School	

Meeting was concluded at 21.40hrs

Signed:..... Date: