

**Minutes of the Regular Meeting of Dilwyn Parish Council
held in The School, Dilwyn on Tuesday 5th April 2016 at 7.30 pm**

	Agenda Item		Action																								
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		<p>In Attendance: Mr Gwilym Rippon and Cllr. Mark Cooper</p> <p>There were three members of the public present</p> <p>Chairman welcomed Councillors and the members of the public who were in attendance.</p>																									
042-2016	1.	Apologies: Apologies for absence were accepted from Cllr. I Brown																									
043-2016	2.	<p>Declarations of Interest: All Councillors had an interest in the Crown Public House as the Council was the owner of the said Public House In addition, the following declarations were made.</p> <table border="1" style="width: 100%;"> <thead> <tr> <th>Name</th> <th>Item</th> <th>Personal</th> <th>Prejudicial</th> </tr> </thead> <tbody> <tr> <td>D. Brown</td> <td>13 The Crown</td> <td style="text-align: center;">✓</td> <td style="text-align: center;">✓</td> </tr> <tr> <td>A. Brown</td> <td>13 The Crown</td> <td style="text-align: center;">✓</td> <td style="text-align: center;">✓</td> </tr> <tr> <td>R. Brown</td> <td>13 The Crown</td> <td style="text-align: center;">✓</td> <td style="text-align: center;">✓</td> </tr> <tr> <td>P.Stiwell</td> <td>11 Planning</td> <td style="text-align: center;">✓</td> <td style="text-align: center;">✓</td> </tr> </tbody> </table>	Name	Item	Personal	Prejudicial	D. Brown	13 The Crown	✓	✓	A. Brown	13 The Crown	✓	✓	R. Brown	13 The Crown	✓	✓	P.Stiwell	11 Planning	✓	✓					
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044-2016	3.	Written request for dispensation: The Clerk reminded members that he had received a written dispensation from all Councillors in respect of the Crown Public House as the Council corporate was the owner. Without the dispensation the number of persons prohibited by section 31(4) from participating in any particular business would be so great a proportion of the body transacting the business as to impede the transaction of business.																									
045-2016	4.	<p>a. To receive the police report (if any). PCSO Allford was unable to be present, however the Clerk stated that PSCO Allford had informed him that there had been no reports on Dilwyn.</p> <p>b. To receive the Ward Councillor's report</p>																									

		<p>The Ward member gave a full and detailed report. A number of defects were spoken about which will appear under the correct agenda headings.</p> <p>c. To receive questions from members of the public One member of the public passed comment in relation to the set-up of the room for Council meetings. The Chair explained that the reason was so that he was able to see members of the council so that he was able to control the debate to see who wanted to speak</p>																													
046-2016	5.	<p>To approve the minutes of the last Parish Council meeting held on Tuesday 1st March 2016 The above minutes following minor amendments were confirmed as a true record and signed by the Chair.</p>																													
047-2016	6.	<p>Information arising from the minutes. ➤ There was nothing to report under this heading</p>																													
048-2016	7.	<p>Correspondence: The clerk stated that he had received an email for from a member of the public making observations</p> <ol style="list-style-type: none"> 1. The venue of the meeting was advertised as the Cedar Hall – it was at the school 2. A sheet for the general public outlining the protocol for public attendance was stapled over the agenda. 3. Some of the committee had their back to me thereby rendering their comments totally inaudible. A second email was in relation to dogs not being kept under control <p>The clerk reported that he had replied to these emails</p>																													
049-2016	8.	<p>Financial Regulations: RESOLUTION: That the Financial Regulations, having been previously circulated, be adopted.</p>																													
	9.	<p>Financial matters.</p> <ol style="list-style-type: none"> a. To note the bank balances for February 2016. The clerk reported the following <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 70%;">Current Account</td> <td style="text-align: right;">£1713.09</td> </tr> <tr> <td>Deposit Account</td> <td style="text-align: right;">£2002.82</td> </tr> <tr> <td>Hub Account</td> <td style="text-align: right;">£2170.00</td> </tr> <tr> <td>Total</td> <td style="text-align: right;">£3715.91</td> </tr> </table> b. To receive the amended accounts for year and 31st March 2015 These accounts were approved. c. To discuss and decide invoices for payment. <table border="1" style="width: 100%; border-collapse: collapse; margin-top: 10px;"> <thead> <tr> <th style="width: 5%;"></th> <th style="width: 35%;">PAYABLE TO</th> <th style="width: 30%;">FOR</th> <th style="width: 30%;">AMOUNT</th> </tr> </thead> <tbody> <tr> <td>1.</td> <td>HMRC</td> <td>PAYE 2015.</td> <td style="text-align: right;">68.80</td> </tr> <tr> <td>2.</td> <td>G.J. Rippon</td> <td>Expenses</td> <td style="text-align: right;">55.60</td> </tr> <tr> <td></td> <td>Total</td> <td></td> <td style="text-align: right;">£124.40</td> </tr> <tr> <td></td> <td>Expenditure</td> <td></td> <td></td> </tr> </tbody> </table> <p>The schedule for payment was agreed. The Clerk was instructed to pay these invoices</p>	Current Account	£1713.09	Deposit Account	£2002.82	Hub Account	£2170.00	Total	£3715.91		PAYABLE TO	FOR	AMOUNT	1.	HMRC	PAYE 2015.	68.80	2.	G.J. Rippon	Expenses	55.60		Total		£124.40		Expenditure			
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		<p>d. External Auditor's update The Clerk reported that he had submitted the report to the external auditor. He had been asked for further information which had also been submitted.</p>	
051-2016	10.	<p>Highways matters. a. Balfour Beatty. It was reported that there were a number of areas which were subject to fly-tipping These were on the A4112 near the filled in lay by.</p>	
052-2016	11.	<p>Planning matters</p> <p>The two applications below were originally discussed at the March meeting.</p> <ol style="list-style-type: none"> 1. P160481/FH Application for proposed erection of a garden room to replace conservatory to rear of property at Kierandra, Dilwyn, Herefordshire, HR4 8HS 2. P160485/F Application for proposed erection of two self-build residential dwellings and ancillary garages Land adjacent to Orchard Cottage, Dilwyn, Herefordshire <p>however the sites were visited between meeting band and as a result the following resolutions were made P160481/FH RESOLVED The site had been visited and the Council offered no objection to this application. P160485/F RESOLVED The site had been visited and the Council objected to this application. It felt that this site would be more suited to three or four more affordable housing as laid down in the Parish Plan.</p> <p><i>2046hrs Cllr. Stilwell left the room</i></p> <ol style="list-style-type: none"> 3. F160815/F Application for the Proposed demolition and re-building of rear porch at Townsend House, Dilwyn, Hereford, Herefordshire HR4 8HL. This application was discussed at length. RESOLVED The Council offered no objection to this application. <p><i>2049hrs Cllr. Stilwell returned to the room</i></p>	
053-2016	12.	<p>Date and format of the Annual Parish meeting: It was agreed that the Parish meeting should precede the Annual Parish Council meeting and both be held at the Cedar Hall commencing at 7pm</p>	
054-2016	13.	<p>Items for the next meeting: Neighbourhood Plan: The Clerk was asked to contact Bill Bloxham and invite him to the Neighbourhood planning meeting at Cedar Hall at 7pm on Thursday 21st April 2016</p>	

055-2016	14.	<p>*Confidential items</p> <p>It was reported that the Liaison Group had met with the Manager and reported back.</p> <p>RESOLVED</p> <p>That Dilwyn Parish Council, in relation to the Crown Inn, Dilwyn, should extend the Management Term previously granted to Ms Jo Stirling-Brown by six months, commencing on 1st May 2016. During this period and at an appropriate time, the Council should carry out a further review of progress and then give consideration to the possibility of seeking a full tenancy.</p>	
056-2016	15.	<p>Date of the next meeting 10th May 2016 in Cedar Hall</p>	

Meeting was concluded at 21.48hrs

Signed:..... Date: