**Minutes of the Regular Meeting of Dilwyn Parish Council**

**held in Cedar Hall, Dilwyn on Thursday 4th January 2018 at 7.30 pm**

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|  | **Agenda Item** |  | | **Action** |
|  |  | **Present:** | **Apologies:** |  |
| Cllr. S. Thomas | Cllr. I Brown |
| Cllr. P. Kyles | Cllr. A Brown |
| Cllr. E Stilwell | Cllr. J. Hall |
| Cllr. R. Brown | Cllr. D. Brown |
| Cllr. P Stilwell |  |
| Cllr J Gerrish |  |
| Cllr. T Kyles |  |
| Cllr. J. Lewis | CC llr Cooper |
|  |  | **In Attendance:**  Parish Clerk, Mr Gwilym Rippon  There was one member of the public present.  The Chairman welcomed Councillors who were in attendance and also the member of the public. | |  |
| **001-2018** |  | **Apologies:** There were apologies from Cllrs. I. Brown, A. Brown, J. Hall and D. Brown. | |  |
| **002-2018** |  | **Declarations of Interest**: All Councillors had an interest in the Crown Public House as the Council was the owner of the said Public House. | |  |
| **003-2018** |  | **Written request for dispensation:** The Clerk reminded members that he had received a written dispensation from all Councillors in respect of the Crown Public House as the Council corporate was the owner. Without the dispensation the number of persons prohibited by section 31(4) from participating in any particular business would be so great a proportion of the body transacting the business as to impede the transaction of business. | |  |
| **004-2018** |  | **Public Participation:**   * 1. To receive the Police report.   There was no police officer present.   * 1. To receive the Ward Councillor’s report.   The Ward Councillor was not present.   * 1. To receive questions from members of the public A member of the public asked why the Crown was closed for three days, early in the New Year. The member of the public was informed that this was due to the need for a routine deep clean. | |  |
| **005-2018** |  | **Minutes:**  To approve the Parish Council meeting held on Tuesday, 5th December 2017.  **RESOLVED**  The minutes of the Council meeting of the 5th December 2017  were approved. | |  |
| **006-2018** |  | **Information arising from the minutes.**   * (item 6) In relation to the Hedge at The Coach House this will be followed up. * (item 7) The memorial seat has been placed in the centre of the village. * (item 9) No information had been received in respect of the grit bin | |  |
| **007-2018** |  | **Correspondence received:** One letter has been received in respect of the allocation of social housing within Dilwyn. The Clerk to explore the issue of why the Council are not contacted in respect of local connections. | |  |
| **008-2018** |  | **Finance:**   1. To note the bank balances for December 2017.   The Clerk reported the following  Current Account £ 8391.17  Deposit Account £ 63.64  Hub Account £ 4660.63  Total £13115.44  The bank balances as circulated were noted.   1. To discuss and approve invoices for payment.  |  |  |  |  | | --- | --- | --- | --- | |  | **PAYABLE TO** | **FOR** | **AMOUNT** | | 1. | HMRC | Salary | 148.92 | | 2. | G.J.Rippon | Expenses | 92.40 | | 3. | ICO | Data protection registration | 35.00 | |  |  |  |  | |  | **Total Expenditure** |  | **£276.32** |   The Clerk was instructed to pay all invoices. | |  |
| **009-2018** |  | **Highway matters**.  The Lengthsman was to be informed that there had been flooding at Sandpits corner and also that the ditch along the Common by Rose Cottage had not been cleared.  It was reported that there had been fly-tipping on the Weobley side of the bypass, which had been reported to Balfour Beatty, and it had also been reported that there was a blocked drain. It was very pleasing to note that these were dealt with very swiftly. | |  |
| **010-2018** |  | **Planning matters**  There was nothing to report under this heading. | |  |
| **011-2018** |  | **Community Website**  It was pointed out that there was some information missing on the website. This would be dealt with. | |  |
| **012-2018** |  | **Update on the Neighbourhood Plan:**  It was reported that the Secretary had resigned. It was also pointed out that the documents produced by the Neighbourhood Plan should be available to members of the public. The Clerk suggested that they could be made available through the website. It was pointed out that there was an urgent requirement for a meeting and it was suggested that it might be called by the Vice-Chair. The Clerk was requested to contact Cllr. Hall to seek her permission to call a meeting in her absence. | |  |
| **013-2018** |  | **Carols on the Green**  This event, held inside at the Crown because of the awful weather, had been very successful. It was pointed out that there would be a requirement for a replacement Santa next year. There was some discussion as to whether the date should be changed to compensate for late-night shopping. | |  |
| **014-2018** |  | **Items for the next agenda:**   * NDP * Website | |  |
| **015-2018** |  | Cllr. Thomas gave a full financial update in relation to the Crown Inn | |  |
| **016-2018** |  | Date of the next meeting  **6th February 2018, in St. Mary’s School** | |  |

Meeting was concluded at 21.00hrs

Signed:………………………………………… Date: ………………………………………………….