

**Minutes of the Regular Meeting of Dilwyn Parish Council  
held in Cedar Hall, Dilwyn on Tuesday 6<sup>th</sup> March 2018 at 7.30 pm**

	Agenda Item		Action																								
		<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 50%;"><b>Present:</b></td> <td style="width: 50%;"><b>Apologies:</b></td> </tr> <tr> <td>Cllr. S. Thomas</td> <td>Cllr. E Stilwell</td> </tr> <tr> <td>Cllr. P. Kyles</td> <td>Cllr. D. Brown</td> </tr> <tr> <td>Cllr. R. Brown</td> <td></td> </tr> <tr> <td>Cllr. P Stilwell</td> <td></td> </tr> <tr> <td>Cllr J Gerrish</td> <td></td> </tr> <tr> <td>Cllr. I Brown</td> <td></td> </tr> <tr> <td>Cllr. A Brown</td> <td></td> </tr> <tr> <td>Cllr. J. Hall</td> <td></td> </tr> <tr> <td>Cllr. T Kyles</td> <td></td> </tr> <tr> <td>Cllr. J. Lewis</td> <td></td> </tr> <tr> <td></td> <td></td> </tr> </table>	<b>Present:</b>	<b>Apologies:</b>	Cllr. S. Thomas	Cllr. E Stilwell	Cllr. P. Kyles	Cllr. D. Brown	Cllr. R. Brown		Cllr. P Stilwell		Cllr J Gerrish		Cllr. I Brown		Cllr. A Brown		Cllr. J. Hall		Cllr. T Kyles		Cllr. J. Lewis				
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		<p><b>In Attendance:</b> Parish Clerk, Mr Gwilym Rippon Ward Councillor, Cllr. Mark Cooper (8.10pm)</p> <p>There were two members of the public present.</p> <p>The Chairman welcomed Councillors who were in attendance and also the members of the public.</p>																									
031-2018	1.	<b>Apologies:</b> There were apologies from Cllr. E. Stilwell																									
032-2018	2.	<b>Declarations of Interest:</b> All Councillors had an interest in the Crown Public House as the Council was the owner of the said Public House.																									
033-2018	3.	<b>Written request for dispensation:</b> The Clerk reminded members that he had received a written dispensation from all Councillors in respect of the Crown Public House as the Council corporate was the owner. Without the dispensation the number of persons prohibited by section 31(4) from participating in any particular business would be so great a proportion of the body transacting the business as to impede the transaction of business.																									
034-2018	4.	<p><b>Public Participation:</b></p> <p>a. To receive the Police report. There was no police officer present.</p> <p>b. To receive the Ward Councillor's report. The Ward Councillor gave a verbal report. Hereford poppies will be arriving shortly.</p>																									

		<p>The Ward Member reported that the Council had been given a presentation by Herefordshire University which was very optimistic.</p> <p>Herefordshire transport consultation is taking place at present. The full report may be seen on the Parish Council website and on noticeboards.</p> <p>c. To receive questions from members of the public.</p> <p>One member of the public asked for details of the budget for 2018-2019. He was told that these may be found on the Parish Council website.</p> <p>Another member of the public asked what was the current position of the redundant building. It was explained that several enquires had been explored. It was now envisaged that enquires were on-going to see if there any grants available.</p>																																	
035-2018	5.	<p><b>Minutes:</b> To approve the Parish Council meeting held on Tuesday, 6<sup>th</sup> February 2018.</p> <p><b><u>RESOLVED</u></b> The minutes of the Council meeting on Tuesday, 6th February 2018 were approved as amended.</p>																																	
036-2018	6.	<p><b>Information arising from the minutes.</b> The Clerk was requested to purchase 2 extra grit bins.</p>																																	
037-2018	7.	<p><b>Correspondence received:</b> There was nothing to report under this heading.</p>																																	
038-2018	8.	<p><b>Finance:</b></p> <p>a) To note the bank balances for February 2018. The Clerk reported the following</p> <table style="margin-left: 40px;"> <tr> <td>Current Account</td> <td style="text-align: right;">£ 4994.11</td> </tr> <tr> <td>Deposit Account</td> <td style="text-align: right;">£ 45.64</td> </tr> <tr> <td>Hub Account</td> <td style="text-align: right;">£ 9225.96</td> </tr> <tr> <td>Total</td> <td style="text-align: right;">£14265.71</td> </tr> </table> <p>The bank balances as circulated were noted.</p> <p>b) The Clerk reported the findings of the External Auditor. The complete report will be placed on the website.</p> <p>c) To discuss and approve invoices for payment.</p> <table border="1" style="margin-left: 40px; width: 100%;"> <thead> <tr> <th></th> <th style="text-align: left;">PAYABLE TO</th> <th style="text-align: left;">FOR</th> <th style="text-align: right;">AMOUNT</th> </tr> </thead> <tbody> <tr> <td>1.</td> <td>HMRC</td> <td>Salary</td> <td style="text-align: right;">148.92</td> </tr> <tr> <td>2.</td> <td>G.J. Rippon</td> <td>Expenses</td> <td style="text-align: right;">92.40</td> </tr> <tr> <td>3.</td> <td>Grant Thornton</td> <td>External Audit</td> <td style="text-align: right;">615.60</td> </tr> <tr> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td></td> <td><b>Total Expenditure</b></td> <td></td> <td style="text-align: right;"><b>£856.92</b></td> </tr> </tbody> </table> <p>The Clerk was instructed to pay all invoices.</p>	Current Account	£ 4994.11	Deposit Account	£ 45.64	Hub Account	£ 9225.96	Total	£14265.71		PAYABLE TO	FOR	AMOUNT	1.	HMRC	Salary	148.92	2.	G.J. Rippon	Expenses	92.40	3.	Grant Thornton	External Audit	615.60						<b>Total Expenditure</b>		<b>£856.92</b>	
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038-2018	9.	<b>Sewage works</b> It was reported that there was raw sewage spewing out into a field not far from the sewage works. The Clerk was requested to contact Environmental Health and report it.	
040-2018	10.	<b>Dog-Bin</b> A dog-bin was badly needed near Hafod Wen at the Western side of the by-pass <b>RESOLVED</b> It was agreed that this would be purchased.	
041-2018	11.	<b>Highway matters.</b> <ul style="list-style-type: none"> <li>➤ Sandpit &amp; HR4 8JW ditches</li> <li>➤ Drains near the pumping station causing flooding</li> <li>➤ Potholes HR4 8JN and HR4 8JW</li> <li>➤ Border oak safety fencing very close to the road.</li> </ul>	
042-2018	12.	<b>Planning matters</b> There was nothing to report under this heading.	
043-2018	13.	<b>Update on the Neighbourhood Plan:</b> The group met twice in February; discussed were the site criteria. Bill Bloxsome will visit all sites and evaluate them. He will then produce a report to be discussed at the next meeting. Potential 'green spaces' were being evaluated to establish if they could be so designated.	
044-2018	14.	<b>Items for the next agenda:</b> <ul style="list-style-type: none"> <li>➤ NDP</li> </ul>	
045-2018	15.	Cllr. Thomas gave a full financial update in relation to the Crown Inn. It was requested that the accounts be placed on the Parish Council Website; it was confirmed that this is being done monthly. The Clerk reported that he had been in touch with Paul Kenyon who stated that he was not still interested in taking on the redundant building. One suggestion was to advertise the building as possible office space on the condition that a refundable deposit was obtained, to ensure that the building is not left in a bad state of repair. <b>RESOLVED</b> That the rental of the building be explored.	
046-2018	16.	Date of the next meeting <b>3<sup>rd</sup> April 2018, in St. Mary's School</b>	

Meeting was concluded at 21.20hrs

Signed:.....

Date: .....