*DILWYN NEIGHBOURHOOD PLAN*

**Minutes of the meeting on**

**Tuesday 27th February 2018 at 7.30pm at St Mary’s School, Dilwyn**

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| **1. Attendance at the meeting:** |
| **JG, PK, JH, SR, AB, PK, PS, TK, BB, SK** |
| **2. To receive declarations of interest.** |
| All declared an interest as residents of the village. |
| **3. Distribution of comments from the consultation.** |
| Sue explained that only there were only 47 at the consultation day and that this represented a very small percentage of the parish, only 17 had provided written comments. Bill Bloxham said the event was more useful for providing information rather than responses – it had been important to provide another opportunity for people to respond. Analysis of the comments of the resident’s survey will actually provide a more representative view as 49% of the parish have responded.  PK suggested putting the draft proposal on the website for information. SR suggested making it clear that the event has already taken place – **the date of the consultation to be added.** |
| **4.Site criteria completion (Bill Bloxham)** |
| Bill noted that there are about 25 sites to assess, as some landowners have provided several sites. PK will show Bill where the sites are on a map, but BB will undertake the individual site assessments by himself. **BB explained that a licence number would be needed for an electronic map of the parish and that this was an urgent requirement.** |
| **5. Site Assessment using the criteria and the production of a site report.** |
| Each of the criteria were considered by the group and with the advice of BB a list was created specific to the parish of Dilwyn. See attached document |
| **6. Areas to include in our draft NDP** |
| **BB suggested that these aspects might be considered:**   * Selecting local green spaces * Identifying particular views or sites, key to the character of Dilwyn e.g. Green, churchyard, cemetery * Incorporating policies to protect community facilities and amenities * Environmental policy * Highways   **Sewers** – PS reported problem along The Common regarding pollution of the brook. BB suggested contacting Environmental Health/ Welsh Water.  BB informed the group that new properties should always be connected to a public sewer **wherever possible**, but if a site had particular problems a development might be phased or sometimes a developer makes a financial contribution towards the associated costs.  BB suggested that the group should consider a range of options for housing as very small developments would not yield sufficient small / low cost houses (a need identified in the recent resident’s survey.) For example, one or two larger developments, or a larger development and a few smaller ones might produce a better mix of housing. |
| **7. Next Grant application J. Gerrish** |
| Almost all £6000 has been spent from the grant so far, with just £28 outstanding and returned. JG to consider the application for the next phase of the grant. |
| **8. Instruct Data Orchard to start the draft policy.** |
| This was deemed to be inappropriate at this point |
| **9. Actions** |
| AB / PK to consider local green space  BB meet with PK to locate sites  BB to undertake site assessments in the next two weeks  SR to look for a guide about getting a map licence  PK to request finance for the electronic map licence from Parish Council  JG to look at the procedure for applying for the next grant  SR to send electronic draft proposal to BB and PK  PK to put draft proposal on web site  PK to circulate Dilwyn Housing Needs Assessment for consideration by the whole group |
| **10. Items for the next agenda** |
| To consider site assessments  To consider possible number of dwellings required  Grant application  Instruct Data Orchard |
| 11.Date of the next meeting  **20th February 2018** |