

**Minutes of the Regular Meeting of Dilwyn Parish Council
held in St. Mary's School, Dilwyn on Tuesday 3rd April 2018 at 7.30 pm**

	Agenda Item		Action																								
		<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 50%;">Present:</td> <td style="width: 50%;">Apologies:</td> </tr> <tr> <td>Cllr. S. Thomas</td> <td></td> </tr> <tr> <td>Cllr. P. Kyles</td> <td>Cllr. D. Brown</td> </tr> <tr> <td>Cllr. R. Brown</td> <td>Cllr. T Kyles</td> </tr> <tr> <td>Cllr. P Stilwell</td> <td></td> </tr> <tr> <td>Cllr J Gerrish</td> <td></td> </tr> <tr> <td>Cllr. I Brown</td> <td></td> </tr> <tr> <td>Cllr. A Brown</td> <td></td> </tr> <tr> <td>Cllr. J. Hall</td> <td></td> </tr> <tr> <td>Cllr. J. Lewis</td> <td></td> </tr> <tr> <td>Cllr. E. Stilwell</td> <td></td> </tr> <tr> <td></td> <td></td> </tr> </table>	Present:	Apologies:	Cllr. S. Thomas		Cllr. P. Kyles	Cllr. D. Brown	Cllr. R. Brown	Cllr. T Kyles	Cllr. P Stilwell		Cllr J Gerrish		Cllr. I Brown		Cllr. A Brown		Cllr. J. Hall		Cllr. J. Lewis		Cllr. E. Stilwell				
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		<p>In Attendance: Parish Clerk, Mr Gwilym Rippon Ward Councillor, Cllr. Mark Cooper</p> <p>There were two members of the public present.</p> <p>The Chairman welcomed Councillors who were in attendance and also the members of the public.</p>																									
051-2018	1.	Apologies: There were apologies from Cllrs.D. Brown and T. Kyles																									
052-2018	2.	Declarations of Interest: All Councillors had an interest in the Crown Public House as the Council was the owner of the said Public House.																									
053-2018	3.	Written request for dispensation: The Clerk reminded members that he had received a written dispensation from all Councillors in respect of the Crown Public House as the Council corporate was the owner. Without the dispensation the number of persons prohibited by section 31(4) from participating in any particular business would be so great a proportion of the body transacting the business as to impede the transaction of business.																									
054-2018	4.	<p>Public Participation:</p> <p>a. To receive the Police report. There was no police officer present.</p> <p>b. To receive the Ward Councillor's report. The Ward Councillor gave a verbal report. A copy of this report has been placed on the Council website.</p>																									

055-2018	5.	<p>Minutes: To approve the Parish Council meetings held on Tuesday, 6th and Thursday, 22nd March 2018.</p> <p><u>RESOLVED</u> The minutes of the Council meetings on Tuesday, 6th March and Thursday, 22nd March, 2018 were approved..</p>																																	
056-2018	6.	<p>Information arising from the minutes. The Clerk was requested to purchase 2 extra grit bins.</p>																																	
057-2018	7.	<p>Correspondence received: There was nothing to report under this heading.</p>																																	
058-2018	8.	<p>Finance:</p> <p>a) To note the bank balances for March 2018. The Clerk reported the following</p> <table data-bbox="549 869 1302 1010"> <tr> <td>Current Account</td> <td style="text-align: right;">£ 2413.79</td> </tr> <tr> <td>Deposit Account</td> <td style="text-align: right;">£ 27.64</td> </tr> <tr> <td>Hub Account</td> <td style="text-align: right;">£ 8545.35</td> </tr> <tr> <td>Total</td> <td style="text-align: right;">£ 10986.78</td> </tr> </table> <p>The bank balances as circulated were noted.</p> <p>b) The Clerk reported the findings of the External Auditor. The complete report will be placed on the website.</p> <p>c) To discuss and approve invoices for payment.</p> <table border="1" data-bbox="456 1218 1369 1487"> <thead> <tr> <th></th> <th>PAYABLE TO</th> <th>FOR</th> <th>AMOUNT</th> </tr> </thead> <tbody> <tr> <td>1.</td> <td>HMRC</td> <td>Salary</td> <td style="text-align: right;">191.20</td> </tr> <tr> <td>2.</td> <td>G.J. Rippon</td> <td>Expenses</td> <td style="text-align: right;">154.80</td> </tr> <tr> <td>3.</td> <td>G.Dyer</td> <td>Repair of notice board</td> <td style="text-align: right;">586.80</td> </tr> <tr> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td></td> <td>Total Expenditure</td> <td></td> <td style="text-align: right;">£932.80</td> </tr> </tbody> </table> <p>The Clerk was instructed to pay all invoices and send Graham Dyer a thank you letter for keeping the invoice down and also for his support during the Christmas festivities.</p>	Current Account	£ 2413.79	Deposit Account	£ 27.64	Hub Account	£ 8545.35	Total	£ 10986.78		PAYABLE TO	FOR	AMOUNT	1.	HMRC	Salary	191.20	2.	G.J. Rippon	Expenses	154.80	3.	G.Dyer	Repair of notice board	586.80						Total Expenditure		£932.80	
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061-2018	9.	<p>Highway matters.</p> <ul style="list-style-type: none"> ➤ Sandpit & HR4 8JW ditches ➤ Potholes HR4 8JN and HR4 8JW ➤ Border Oak notice-board 																																	
062-2018	10.	<p>Planning matters</p> <p>P180902/F Application for the proposed new linked annex bungalow to provide ancillary accommodation to Watery Lane Cottage at Watery Lane Cottage, Dilwyn, Herefordshire. HR4 8JJ</p> <p>RESOLVED</p>																																	

		The Council supported the application.	
063-2018	11.	<p>Update on the Neighbourhood Plan: The group met twice in February; discussed were the site criteria. Bill Bloxham will evaluate various sites and grade them to the number of dwellings that each site could possibly take. Prior to the plan going out to consultation, the various policies will be collated.</p>	
064-2018	12.	<p>Items for the next agenda:</p> <p>➤ NDP</p>	
065-2018	13.	<p>1. The Crown Cllr. Thomas stated that he had not completed the accounts for March; when available he will e-mail them to the Clerk for inclusion on the website. Cllr. Thomas gave an update in relation to energy providers; Cllr. Thomas was given the authority to explore the cheapest option for an energy provider for the Crown Inn.</p> <p>2. Contracts The contracts for the Managers and the Chef, as discussed at the previous (extraordinary) meeting, were presented to the Council in their amended forms.</p> <p>RESOLVED Both contracts were agreed unanimously</p> <p>2. Phase 2</p> <p>The Development of the Outbuildings was discussed:</p> <ul style="list-style-type: none"> • At present, an eyesore • The longer left, the greater the deterioration • Income generation for the PC, to cover costs: loan repayment, maintenance, further development of the pub, etc. <p>Possibilities</p> <p><i>Develop a shop/living area scheme (As presently existing)</i></p> <ul style="list-style-type: none"> • Shop: General store • Crafts • Local produce • Combination • Management: Employ a manager Volunteers • Living area: Independent Linked to shop <p><i>Business development</i></p> <ul style="list-style-type: none"> • 10-year lease? • Type of business? Office centre Crafts Shop – possibly with accommodation Microbrewery/distillery <p><i>•Building Development</i> Design</p> <ul style="list-style-type: none"> • Responsibility for building development: lessee or PC? • Contractor or local/voluntary labour 	

		<i>Finance</i> <ul style="list-style-type: none"> • Loan • Grant(s) • Shares <i>Community Involvement</i> <ul style="list-style-type: none"> • Survey • Public Meeting(s) 	
066-2018	14.	Date of the next meeting 1st May 2018, in The Cedar Hall	

Meeting was concluded at 21.20hrs

Signed:..... Date: