

**Minutes of the Regular Council Meeting of Dilwyn Parish Council
held in St Mary's School, Dilwyn on Tuesday 5th June 2018 at 7.30 pm**

	Agenda Item		Action																								
		<table border="1"> <tr> <td data-bbox="448 376 906 416">Present:</td> <td data-bbox="906 376 1385 416">Apologies:</td> </tr> <tr> <td data-bbox="448 416 906 456">Cllr. S. Thomas</td> <td data-bbox="906 416 1385 456">Cllr. J. Hall</td> </tr> <tr> <td data-bbox="448 456 906 497">Cllr. P. Kyles</td> <td data-bbox="906 456 1385 497">Cllr. A Brown</td> </tr> <tr> <td data-bbox="448 497 906 537">Cllr. R. Brown</td> <td data-bbox="906 497 1385 537"></td> </tr> <tr> <td data-bbox="448 537 906 577">Cllr. P Stilwell</td> <td data-bbox="906 537 1385 577"></td> </tr> <tr> <td data-bbox="448 577 906 618">Cllr J Gerrish</td> <td data-bbox="906 577 1385 618"></td> </tr> <tr> <td data-bbox="448 618 906 658">Cllr. I Brown</td> <td data-bbox="906 618 1385 658"></td> </tr> <tr> <td data-bbox="448 658 906 698">Cllr. D. Brown</td> <td data-bbox="906 658 1385 698"></td> </tr> <tr> <td data-bbox="448 698 906 739">Cllr. T Kyles</td> <td data-bbox="906 698 1385 739"></td> </tr> <tr> <td data-bbox="448 739 906 779">Cllr. J. Lewis</td> <td data-bbox="906 739 1385 779"></td> </tr> <tr> <td data-bbox="448 779 906 819">Cllr. E Stilwell</td> <td data-bbox="906 779 1385 819"></td> </tr> <tr> <td data-bbox="448 819 906 831"></td> <td data-bbox="906 819 1385 831"></td> </tr> </table>	Present:	Apologies:	Cllr. S. Thomas	Cllr. J. Hall	Cllr. P. Kyles	Cllr. A Brown	Cllr. R. Brown		Cllr. P Stilwell		Cllr J Gerrish		Cllr. I Brown		Cllr. D. Brown		Cllr. T Kyles		Cllr. J. Lewis		Cllr. E Stilwell				
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		<p>In Attendance: Parish Clerk, Mr Gwilym Rippon Ward Councillor, Cllr. Mark Cooper</p> <p>There were no members of the public present.</p> <p>The Chairman welcomed Councillors who were in attendance and also the Ward Member.</p> <p>The Chair thanked the Ward Member for his intervention with the Licensing Department of Herefordshire Council with regard to obtaining a new Premises Licence for the Crown.</p>																									
088-2018	1.	<p>Apologies: There were apologies from Cllrs. A. Brown and J. Hall</p>																									
089-2018	2.	<p>Declarations of Interest: All Councillors have an interest in the Crown Public House as the Council is the owner of the said Public House.</p>																									
090-2018	3.	<p>Written request for dispensation: The Clerk reminded members that he had received a written dispensation from all Councillors in respect of the Crown Public House as the Council corporate was the owner. Without the dispensation, the number of persons prohibited by section 31(4) from participating in any particular business would be so great a proportion of the body transacting the business as to impede the transaction of business.</p>																									
091-2018	4.	<p>Public Participation:</p> <p>a. To receive the Police report. There was no police presence.</p>																									

		<p>b. To receive the Ward Councillor's report. The Ward Councillor gave a verbal report at this meeting. A copy of the report has been placed on the Council website.</p> <p>c. Questions from members of the public There were no members of the public present.</p>																																													
092-2018	5.	<p>Minutes: To note the minutes of the Annual Parish Council meeting of 1st May 2018 and also those of the Council meeting of 1st May 2018.</p> <p>RESOLVED The minutes of the Annual Parish Council meeting of 1st May 2018 were noted.</p> <p>RESOLVED The minutes of the Council meeting on Tuesday, 1st May 2018 were approved.</p>																																													
093-2018	6.	<p>Information arising from the minutes. The road sign near the Firs has still not been repaired.</p>																																													
093-2018	7.	<p>Correspondence received To review the new standing orders The Clerk reported suggested amendments; these were agreed.</p> <p>RESOLVED The amended standing orders were adopted.</p>																																													
093-2018	8.	<p>Finance:</p> <p>a) To note the bank balances for May 2018. The Clerk reported the following:</p> <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 80%;">Current Account</td> <td style="text-align: right;">£ 11827.19</td> </tr> <tr> <td>Hub Account</td> <td style="text-align: right;">£ 27.64</td> </tr> <tr> <td>Crown Account</td> <td style="text-align: right;">£ 1153.70</td> </tr> <tr> <td>Total</td> <td style="text-align: right;">£ 13008.53</td> </tr> </table> <p>b) To note the Internal Auditor's report The Clerk reported that the Internal Auditor had found nothing of concern.</p> <p>c) To approve a grant of £500.00p for the Dilwynner.</p> <p>RESOLVED This Grant was agreed</p> <p>d) To discuss and approve invoices for payment.</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th></th> <th>Payable to</th> <th>For</th> <th>Amount</th> </tr> </thead> <tbody> <tr> <td>1.</td> <td>HMRC</td> <td>Salary</td> <td>202.00</td> </tr> <tr> <td>2.</td> <td>G.J. Rippon</td> <td>Expenses</td> <td>217.20</td> </tr> <tr> <td>3.</td> <td>St Mary's Church</td> <td>Grant</td> <td>598.00</td> </tr> <tr> <td>4.</td> <td>Came & Co.</td> <td>Insurance</td> <td>1356.85</td> </tr> <tr> <td>5.</td> <td>W.F.Pointon</td> <td>Internal Audit</td> <td>63.00</td> </tr> <tr> <td>6.</td> <td>Cedar Hall</td> <td>Room Hire</td> <td>30.00</td> </tr> <tr> <td>7.</td> <td>Dilwynner</td> <td>Grant</td> <td>500.00</td> </tr> <tr> <td>8.</td> <td>R. Mills</td> <td>Lengthsman</td> <td>135.00</td> </tr> </tbody> </table>	Current Account	£ 11827.19	Hub Account	£ 27.64	Crown Account	£ 1153.70	Total	£ 13008.53		Payable to	For	Amount	1.	HMRC	Salary	202.00	2.	G.J. Rippon	Expenses	217.20	3.	St Mary's Church	Grant	598.00	4.	Came & Co.	Insurance	1356.85	5.	W.F.Pointon	Internal Audit	63.00	6.	Cedar Hall	Room Hire	30.00	7.	Dilwynner	Grant	500.00	8.	R. Mills	Lengthsman	135.00	
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		The Clerk was instructed to pay all invoices.																					
093-2018	9.	<p>Highways matters.</p> <p>a. Balfour Beatty. A number of potholes were reported</p> <p>b. Work for Lengthsman It was reported that the moat at Rose cottage still had to be attended to.</p>																					
093-2018	10.	<p>Planning matters</p> <p>1. 181707 Application for an extension to an existing stock building to cover a manure storage area and open cattle loading area at Tibhall Broxwood, Leominster, Herefordshire HR6 9JR. RESOLVED No objection</p> <p>2. 181704 Application for a bay extension to an existing agricultural storage building and an infill cover to an existing open silage pit at Tibhall Broxwood, Leominster, Herefordshire HR6 9JR RESOLVED No objection</p>																					
093-2018	11.	<p>Village clean-up This was placed on the agenda to remind members that the Lengthsman was going to undertake this.</p>																					
093-2018	12.	<p>Litterbins and grit bins The Clerk stated he would be ordering these shortly.</p>																					
100-2018	13.	<p>Update on the Neighbourhood Development Plan: There was a full report given. There would be one further strategy meeting and then the draft plan would come before the Parish Council. It would then be put out to residents for consultation, following which the draft plan would go to Herefordshire Council before preparations were made for a referendum.</p>																					
101-2018	14.	<p>The Premises Licence This had been discussed with the Ward Members update.</p>																					
102-2018	15.	<p>Items for the next agenda: NDP</p>																					
103-2018	16.	<p>The Crown</p> <p>a. Update from the Crown Public House. It was highlighted that the new managers started on 19th May 2018 in a caretaker position (this is included for audit purposes).</p>																					

		<p>b. To ratify decisions made between meetings re new managers The Chair gave an update in relation to the short notice departure of the previous managers and the new managers taking over. These decisions were taken in conjunction with the Clerk under short notice. In addition, it was proposed that a 'Liaison Group' be set up, comprising the Chair and Cllrs. E. Stilwell, S. Thomas and J. Gerrish, the purpose of which would be to deal with all day-to-day matters, in conjunction with the Clerk.</p> <p><u>RESOLVED</u> All decisions were ratified and Maria Franzen and Max Evilio were confirmed as the new Managers.</p>	
104-2018	17.	<p>Date of the next meeting 3rd July 2018, in St. Mary's School</p>	

Meeting was concluded at 21.00hrs

Signed:..... Date: