

**Minutes of the Regular Council Meeting of Dilwyn Parish Council  
held in St Mary's School, Dilwyn on Tuesday 3<sup>rd</sup> July 2018 at 7.30 pm**

	Agenda Item			Action
		<b>Present:</b>	<b>Apologies:</b>	
		Cllr. S. Thomas	Cllr. I Brown	
		Cllr. P. Kyles	Cllr. D. Brown	
		Cllr. R. Brown		
		Cllr. P Stilwell		
		Cllr J Gerrish		
		Cllr. J. Hall		
		Cllr. A Brown		
		Cllr. T Kyles		
		Cllr. J. Lewis		
		Cllr. E Stilwell	Cllr. Mark Cooper	
105-2018	1.	<b>Apologies:</b> There were apologies from Cllrs.. D. Brown and I. Brown and from the Ward Councillor, Mark Cooper.		
106-2018	2.	<b>Declarations of Interest:</b> All Councillors had an interest in the Crown Public House as the Council was the owner of the said Public House.		
107-2018	3.	<b>Written request for dispensation:</b> The Clerk reminded members that he had received a written dispensation from all Councillors in respect of the Crown Public House as the Council corporate was the owner. Without the dispensation the number of persons prohibited by section 31(4) from participating in any particular business would be so great a proportion of the body transacting the business as to impede the transaction of business.		
108-2018	4.	<b>Public Participation:</b> a. To receive the Police report. There was no police presence.  b. To receive the Ward Councillor’s report.		

		<p>The Ward Councillor had given a written report which was read out to Council and which will be published on the Parish Council website</p> <p>c. Questions from members of the public</p> <p>There were no members of the public present</p>																																					
109-2018	5.	<p><b>Minutes:</b></p> <p>To receive the minutes of the regular Parish Council meeting of 5<sup>th</sup> June 2018</p> <p><b><u>RESOLVED</u></b></p> <p>The minutes of the Council meeting on Tuesday, 5<sup>th</sup> June 2018 were approved.</p>																																					
110-2018	6.	<p><b>Information arising from the minutes.</b></p> <p>It was reported that the road sign near The Firs had been repaired.</p>																																					
111-2018	7.	<p><b>Correspondence received</b></p> <p>There was nothing to report under this heading</p>																																					
112-2018	8.	<p><b>Finance:</b></p> <p>a) To note the bank balances for June 2018.</p> <p>The Clerk reported the following</p> <table><tr><td>Current Account</td><td>£ 7962.51</td></tr><tr><td>Hub Account</td><td>£ 27.64</td></tr><tr><td>Crown Account</td><td>£ 10294.72</td></tr><tr><td>Total</td><td>£ 18284.87</td></tr></table> <p>b) To discuss and approve invoices for payment.</p> <table><tr><td></td><td>Payable to</td><td>For</td><td>Amount</td></tr><tr><td>1.</td><td>HMRC</td><td>Salary</td><td>202.00</td></tr><tr><td>2.</td><td>G.J. Rippon</td><td>Expenses</td><td>92.40</td></tr><tr><td>3.</td><td>David Brown</td><td>Website</td><td>487.00</td></tr><tr><td>4.</td><td>R. Mills</td><td>Lengthsman</td><td>373.20</td></tr><tr><td></td><td></td><td></td><td></td></tr><tr><td></td><td></td><td>TOTAL</td><td>1154.60</td></tr></table> <p>The Clerk was instructed to pay all invoices.</p>	Current Account	£ 7962.51	Hub Account	£ 27.64	Crown Account	£ 10294.72	Total	£ 18284.87		Payable to	For	Amount	1.	HMRC	Salary	202.00	2.	G.J. Rippon	Expenses	92.40	3.	David Brown	Website	487.00	4.	R. Mills	Lengthsman	373.20							TOTAL	1154.60	
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113-2018	9.	<p>Highways matters.</p> <p>a. Balfour Beatty.</p> <p>A number of potholes were reported.</p> <p>b. Work for Lengthsman:</p> <p>The Footpath is very overgrown near the sewerage works. The Footpath officer was requested to attend to the problems of overgrowth on all footpaths.</p> <p>No work has yet been carried out on the ditch at Rose Cottage.</p> <p>c. It was reported that the hedge at the Old Parsonage was overhanging the road; the Clerk was requested to make contact to resolve the matter.</p>																																					

114-2018		<p><b>Planning matters</b>  1. 182168  Application for proposed change of use from hay barn to cattle accommodation and extension to an existing building for cattle housing at The Haven, Dilwyn, Herefordshire HR4 8JB</p> <p>This application was discussed.</p> <p><b><u>RESOLVED</u></b>  The Council supported this application.</p>	
115-2018	10.	<p><b>Litterbins and grit bins</b>  The Clerk reported that the bins had been ordered.</p>	
116-2018	11.	<p><b>Update on the Neighbourhood Plan:</b>  It is to be recorded that thanks should go to the Neighbourhood Plan Group, which has undertaken sterling work in getting the Neighbourhood Plan to where it is today.</p> <p>The neighbourhood plan was discussed and it was  <b><u>RESOLVED</u></b>  This Council agrees to approve the plan for consultation under Regulation 14 of the Neighbourhood Plan Regulations.</p>	
117-2018	12.	<p><b>Items for the next agenda:</b>  NDP</p>	
118-2018	13.	<p>* Due to the confidential nature of the business of this agenda item, under the Public Bodies (Admission to Meetings) Act 1960 (3) it is proposed to put forward a motion to exclude members of the public during discussion of this agenda item.  <b><u>RESOLVED</u></b>  This proposition was agreed</p> <p><b>The Crown</b></p> <p>A draft tenancy contract was circulated for Councillors, certain points were highlighted and members were requested that the contract be examined and the meeting be reconvened on Monday 9<sup>th</sup> for the contract to be agreed.  <b><u>RESOLVED</u></b>  It was agreed that the meeting be reconvened on Monday, 9<sup>th</sup> July for the contract for tenancy to be finalised.</p> <p><b>Reconvened Meeting: 9<sup>th</sup> July, 2018</b>  Councillors, having had time to consider the proposed draft Contract, discussed the matter further and, finally, passed unanimously the following two resolutions:  <b><u>RESOLVED</u></b></p>	

		<p>That the financial arrangements proposed were satisfactory and would cover adequately for the Parish Council, the financial responsibilities for the Crown Inn.</p> <p><b>RESOLVED</b></p> <p>That the proposed Contract for the Tenancy of the Crown Inn be accepted by the Parish Council, subject to legal scrutiny, and be offered to <b>MARIA FRANZEN</b> and <b>MAXIMILIAN EVILIO</b>.</p>	
<b>119-2018</b>	<b>14.</b>	<p>Date of the next meeting</p> <p><b>4<sup>th</sup> September 2018, in St. Mary's School</b></p>	

Meeting was concluded at 20.30hrs

Signed:..... Date: .....