

**Minutes of the Regular Council Meeting of Dilwyn Parish Council
held in St Mary's School, Dilwyn on Tuesday 8th January 2019 at 7.30 pm**

	Agenda Item		Action																		
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		<p>In Attendance: Parish Clerk, Mr Gwilym Rippon</p> <p>The Chairman welcomed Councillors.</p>																			
001-2019	1.	<p>Attendance and Apologies: See list above</p>																			
002-2019	2.	<p>Declarations of Interest: All Councillors had an interest in the Crown Public House as the Council was the owner of the said Public House.</p>																			
003-2019	3.	<p>Written request for dispensation: The Clerk reminded members that he had received a written dispensation from all Councillors in respect of the Crown Public House as the Council corporate was the owner. Without the dispensation the number of persons prohibited by section 31(4) from participating in any particular business would be so great a proportion of the body transacting the business as to impede the transaction of business.</p>																			
004-2019	4.	<p>Public Participation:</p> <ul style="list-style-type: none"> a. To receive the Police report. There was no police presence. b. To receive the Ward Councillor's report. Cllr Cooper had tendered his apologies; he stated that his report is the same as last month c. Questions from members of the public No members of the public were present. 																			
005-2019	5.	<p>Minutes: To receive the minutes of the regular Parish Council meeting of the 4th December 2018.</p>																			

		<u>RESOLVED</u> The minutes of the Parish Council meeting on Tuesday, 4th December 2018. were approved.																																									
006-2019	6.	Information arising from the minutes. The Clerk was reminded to write a letter to Rob Lowe, concerning his request to add a name to the War Memorial (see November minutes). It was agreed that a meeting be set up with the Dilwynner Editors, to discuss certain differences of opinion. Cllrs. P. Kyles and J. Gerrish were delegated to represent the Parish Council.																																									
007-2019	7.	Correspondence received The Audit Report; the Clerk reported that a number of questions had been asked by the External Auditors and that he had prepared a report to be sent in response; this report was agreed by Council.																																									
008-2019	8.	Finance: a) To note the bank balances for December 2018. The Clerk reported the following <table style="margin-left: 40px;"> <tr> <td>Current Account</td> <td style="text-align: right;">£ 15839.15</td> </tr> <tr> <td>Hub Account</td> <td style="text-align: right;">£ 18073.63</td> </tr> <tr> <td>Crown Account</td> <td style="text-align: right;">£ 1351.83</td> </tr> <tr> <td>Total</td> <td style="text-align: right;">£ 35264.61</td> </tr> </table> The Bank balances were accepted; this being proposed by Cllr. J. Gerrish and seconded by Cllr. E. Stilwell. To consider the following invoices: <table border="1" style="margin-left: 40px; width: 100%;"> <thead> <tr> <th></th> <th>Payable to</th> <th>For</th> <th>Amount</th> </tr> </thead> <tbody> <tr> <td>1.</td> <td>HMRC</td> <td>Salary</td> <td>202.00</td> </tr> <tr> <td>2.</td> <td>HTWS</td> <td>Tree warden</td> <td>25.00</td> </tr> <tr> <td>3.</td> <td>R. Mills</td> <td>Lengthsman</td> <td>246.00</td> </tr> <tr> <td>4.</td> <td>ICO</td> <td>Data protection fee</td> <td>35.00</td> </tr> <tr> <td>5.</td> <td>G.J. Rippon</td> <td>Expenses</td> <td>92.40</td> </tr> <tr> <td>6.</td> <td>Cllr P. Stilwell</td> <td>Chairman's expenses</td> <td></td> </tr> <tr> <td></td> <td></td> <td>TOTAL</td> <td>600.40</td> </tr> </tbody> </table> The Clerk was instructed to pay all invoices following a proposal by Cllr. J. Gerrish, seconded by Cllr. E. Stilwell.	Current Account	£ 15839.15	Hub Account	£ 18073.63	Crown Account	£ 1351.83	Total	£ 35264.61		Payable to	For	Amount	1.	HMRC	Salary	202.00	2.	HTWS	Tree warden	25.00	3.	R. Mills	Lengthsman	246.00	4.	ICO	Data protection fee	35.00	5.	G.J. Rippon	Expenses	92.40	6.	Cllr P. Stilwell	Chairman's expenses				TOTAL	600.40	
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009-2019	9.	Highways matters. a. Balfour Beatty. The Clerk was asked to make contact with Phil Pankhurst of Balfour Beatty, to arrange a drive round with the Chair, to assess the condition of the roads in the Dilwyn Parish. b. Work for Lengthsman: The Clerk was instructed to write to James Verdin at the Estate Office, Ledgmoor, HR4 8QH, in relation to the																																									

		hedge opposite Cllr. Gerrish's home and its obstruction to large vehicles, that causes them to damage the ditch on the other side of the road.	
010-2019	10.	<p>Planning matters</p> <p>1. 184412 Application for a proposed part two storey and part single storey rear extension to an existing dwelling house at Penrhos, Broxwood, Leominster, Herefordshire, HR6 9JR. This application was discussed.</p> <p><u>RESOLVED</u> That the Council make no comment in relation to this application.</p> <p>2. 184397 Application for a proposed erection of a new dwelling with vehicular access and infrastructure (PLOT 3) at Dev 1 Land at Dilwyn Common, Dilwyn Common Road, Dilwyn, Herefordshire, HR4 8JW</p> <p>This application was discussed and the following decision taken:</p> <p><u>RESOLVED</u> The Council objects to this application on the following grounds: Dilwyn is in the process of completing a Neighbourhood Plan. Within that Draft Plan(Reg 16) it states in DW 8 page 24:</p> <p>1. Preserve or where possible enhance local character. This proposal does not fit this criterion.</p> <p>4. All new development should contribute positively to the character and appearance of the conservation area. It is felt that this house does not achieve this. DW11 Design and appearance The house does not fit in sensitively. Page 41 Settlement boundary states: In any Dilwyn Common development, there should be no back fill.</p>	
011-2019	11.	<p>Fly-tipping</p> <p>This continues to be a problem and cannot be tolerated. Attention will be given to implementing appropriate security measures.</p>	
012-2019	12.	<p>Neighbourhood Plan</p> <p>This is virtually complete. A number of items need to go on the website and also be sent to Herefordshire Council.</p>	
013-2019	13.	<p>Dilwyn Christmas Charity</p> <p>This was very successful and raised £1057. A full report will be found in the Dilwynner.</p>	
014-2019	14.	<p>Items for the next Agenda:</p> <p>Neighbourhood Plan.</p>	
015-2019	15.	<p>The Crown Inn</p> <p>8.40pm Cllr. I Brown left the room. The Website Future financial arrangements for the Crown website were discussed. <u>RESOLVED</u></p>	

		Cllr. J. Gerrish should contact the web designer and the Crown tenants to establish future arrangements and costings.	
016-2019	16.	Date of the next meeting: 5th February 2019, in St. Mary's School at 7.30pm.	

Meeting was concluded at 21.15hrs

Signed:..... Date: