

**Minutes of the Regular Council Meeting of Dilwyn Parish Council  
held in St Mary's School, Dilwyn on Tuesday 5<sup>th</sup> February 2019 at 7.30 pm**

	<b>Agenda Item</b>		<b>Action</b>																		
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		<p><b>In Attendance:</b> Parish Clerk, Mr Gwilym Rippon</p> <p>The Chairman welcomed Councillors.</p>																			
<b>017-2019</b>	<b>1.</b>	<p><b>Attendance and Apologies:</b> See list above</p>																			
<b>018-2019</b>	<b>2.</b>	<p><b>Declarations of Interest:</b> All Councillors had an interest in the Crown Public House as the Council was the owner of the said Public House.</p>																			
<b>019-2019</b>	<b>3.</b>	<p><b>Written request for dispensation:</b> The Clerk reminded members that he had received a written dispensation from all Councillors in respect of the Crown Public House as the Council corporate was the owner. Without the dispensation the number of persons prohibited by section 31(4) from participating in any particular business would be so great a proportion of the body transacting the business as to impede the transaction of business.</p>																			
<b>020-2019</b>	<b>4.</b>	<p><b>Public Participation:</b></p> <p>a. To receive the Police report. There was no police presence.</p> <p>b. To receive the Ward Councillor's report. Cllr Cooper had tendered his apologies; his report has been posted on the website.</p> <p>Questions from members of the public There was one member of the public present, who answered questions in relation to planning applications 190050 and 190051.</p>																			
<b>021-2019</b>	<b>5.</b>	<p><b>Minutes:</b> To receive the minutes of the regular Parish Council meeting of the 8<sup>th</sup> January 2019.</p>																			

		<b><u>RESOLVED</u></b> The minutes of the Parish Council meeting on Tuesday, 8th January 2019 were approved.																													
022-2019	6.	<b>Information arising from the minutes.</b>  The Clerk reported that ha had written to Mr. Rob Lowe, concerning his request to add a name to the War Memorial and the Parish Council decision (see November minutes). Also to Mr. Verdin regarding the overhanging hedge on Common Road near Rose Cottage.																													
023-2019	7.	<b>Correspondence received</b>  An email had been received in relation to the content of the Dilwynner. The points raised, concerning the appropriateness of some wording, were noted.																													
024-2019	8.	<p><b>Finance:</b></p> <p>a) To note the bank balances for January 2019 The Clerk reported the following</p> <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 80%;">Current Account</td> <td style="text-align: right;">£ 15839.15</td> </tr> <tr> <td>Hub Account</td> <td style="text-align: right;">£ 18073.63</td> </tr> <tr> <td>Crown Account</td> <td style="text-align: right;">£ 1291.50</td> </tr> <tr> <td>Total</td> <td style="text-align: right;">£ 35204.28</td> </tr> </table> <p>The Bank balances were accepted, this being proposed by Cllr. J. Gerrish and seconded by Cllr. A. Brown</p> <p>b) To consider the following invoices:</p> <table border="1" style="width: 100%; border-collapse: collapse; margin: 10px 0;"> <thead> <tr> <th style="width: 5%;"></th> <th style="width: 45%;">Payable to</th> <th style="width: 30%;">For</th> <th style="width: 20%;">Amount</th> </tr> </thead> <tbody> <tr> <td>1.</td> <td>HMRC</td> <td>Salary</td> <td style="text-align: right;">202.00</td> </tr> <tr> <td>2.</td> <td>Data Orchard</td> <td>NDP</td> <td style="text-align: right;">3690.24</td> </tr> <tr> <td>3.</td> <td>G.J. Rippon</td> <td>Expenses</td> <td style="text-align: right;">115.73</td> </tr> <tr> <td></td> <td></td> <td style="text-align: center;"><b>TOTAL</b></td> <td style="text-align: right;"><b>4007.99</b></td> </tr> </tbody> </table> <p>The Clerk was instructed to pay all invoices following a proposal by Cllr. J. Gerrish, seconded by Cllr. A. Brown</p> <p>c. To agree the national pay award of 2%, in relation to the Clerk. This was discussed and it was pointed out that the award was contractual. <b><u>RESOLVED</u></b> That the Clerk be awarded the 2% pay increase.</p> <p>d. To allow the Clerk to attend the Leadership in Action conference (part funded), report included. This was discussed. <b><u>RESOLVED</u></b> That the Clerk be allowed to attend the above conference.</p>	Current Account	£ 15839.15	Hub Account	£ 18073.63	Crown Account	£ 1291.50	Total	£ 35204.28		Payable to	For	Amount	1.	HMRC	Salary	202.00	2.	Data Orchard	NDP	3690.24	3.	G.J. Rippon	Expenses	115.73			<b>TOTAL</b>	<b>4007.99</b>	
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025-2019	9.	<b>Highways matters.</b> a. Balfour Beatty.																													

		<p>It was reported that the Chair had been in touch with Mr. Pankhurst, representing Herefordshire Council, and the two of them had undertaken a tour of the village.</p> <p>b. Work for Lengthsman: Cllr. Gerrish reported that the ditch still needed attention.</p>	
026-2019	10.	<p><b>Planning matters</b></p> <p>1. 190050 Smallfeet Farming, The Stables, Greenfields, Dilwyn, Leominster, Herefordshire. Application for the proposed change of use of existing chalet unit to become one of the three already approved holiday let chalet units. Retention of the existing chalet unit on the site and retention of existing waste drainage package treatment plant. Installation of proposed new waste drainage package plant. This application was discussed.</p> <p><b><u>RESOLVED</u></b> That the Council supports the application.</p> <p>2. 190051 Smallfeet Farming, The Stables, Greenfields, Dilwyn, Nr Leominster, Herefordshire Application for the variation of condition 2 of Planning Permission P183581/F (Proposed 3 no detached self-contained built-on-site holiday lets). To allow amended scheme design. This application was discussed and the following decision taken:</p> <p><b><u>RESOLVED</u></b> That the Council supports the application</p>	
027-2019	11.	<p><b>Consultation: The History of the Dilwyn War Memorial</b> This was for information only unless there was any comment that needed to be passed on. It was suggested that this document be placed on the website.</p>	
028-2019	12.	<p><b>Neighbourhood Plan</b> This is virtually complete. A number of items need to go on the website and also be sent to Herefordshire Council.</p>	
029-2019	13.	<p><b>Items for the next Agenda:</b> Neighbourhood Plan.</p>	
030-2019	14.	<p><b>The Crown Inn</b> It was reported that everything was running smoothly.</p>	
031-2019	15.	<p>Date of the next meeting: <b>5<sup>th</sup> March 2019, in St. Mary's School at 7.30pm.</b></p>	

Meeting was concluded at 21.15hrs

Signed:.....

Date: .....