

**Minutes of the Annual Council Meeting of Dilwyn Parish Council
held in Cedar Hall, Dilwyn on Thursday 16th May 2019 at 7.30 pm**

	Agenda Item		Action																										
		<table border="1"> <tr> <td>Present:</td> <td>Apologies:</td> </tr> <tr> <td>Cllr. S. Thomas</td> <td></td> </tr> <tr> <td>Cllr. P. Kyles</td> <td></td> </tr> <tr> <td>Cllr. P Stilwell</td> <td></td> </tr> <tr> <td>Cllr J Gerrish</td> <td></td> </tr> <tr> <td>Cllr. I Brown</td> <td></td> </tr> <tr> <td>Cllr. J. Hall</td> <td></td> </tr> <tr> <td>Cllr. D. Brown</td> <td></td> </tr> <tr> <td>Cllr. J. Lewis</td> <td></td> </tr> <tr> <td>Cllr. J. Booth</td> <td></td> </tr> <tr> <td>Cllr. R Fellow</td> <td></td> </tr> <tr> <td>Cllr. C. Fellows</td> <td></td> </tr> <tr> <td>Cllr. J Stirling Brown</td> <td>Cllr. Michael Jones</td> </tr> </table>	Present:	Apologies:	Cllr. S. Thomas		Cllr. P. Kyles		Cllr. P Stilwell		Cllr J Gerrish		Cllr. I Brown		Cllr. J. Hall		Cllr. D. Brown		Cllr. J. Lewis		Cllr. J. Booth		Cllr. R Fellow		Cllr. C. Fellows		Cllr. J Stirling Brown	Cllr. Michael Jones	
Present:	Apologies:																												
Cllr. S. Thomas																													
Cllr. P. Kyles																													
Cllr. P Stilwell																													
Cllr J Gerrish																													
Cllr. I Brown																													
Cllr. J. Hall																													
Cllr. D. Brown																													
Cllr. J. Lewis																													
Cllr. J. Booth																													
Cllr. R Fellow																													
Cllr. C. Fellows																													
Cllr. J Stirling Brown	Cllr. Michael Jones																												
		<p>In Attendance: Parish Clerk, Mr Gwilym Rippon</p> <p>The Chairman welcomed Councilors who were in attendance, those who were re-elected and those elected a Councilors for the first time. .</p>																											
062-2019	1.	<p>Election of Chair Cllr. P. Stilwell was elected as chair</p>																											
063-2019	2.	<p>Election of Vice Chair Cllr. J. Hall was elected as vice chair</p>																											
064-2019	3.	<p>Apologies: There were no apologies</p>																											
065-2019	4.	<p>Declarations of Interest: All Councillors had an interest in the Crown Public House as the Council was the owner of the said Public House.</p>																											
066-2019	5.	<p>Declarations of Acceptance of Office (All Councillors). All Councillors signed the declarations of acceptance of office.</p>																											
067-2019	6.	<p>Written request for dispensation: The Clerk reminded members that he had received a written dispensation from all Councillors in respect of the Crown Public House as the Council corporate was the owner. Without the dispensation the number of persons prohibited by section 31(4) from participating in any particular business would be so great a proportion of the body transacting the business as to impede the transaction of business.</p>																											

068-2019	7.	<p>Public Participation:</p> <ul style="list-style-type: none"> a. To receive the Police report. No Police present b. To receive the Ward Councillor's report. The Ward Councillor gave his apologies . c. Questions from members of the public No members of the public present 	
069-2019	8.	<p>Minutes: To note the Annual Parish Council meeting of 2nd May 2018 RESOLVED The minutes of Annual Parish Council meeting of 2nd May 2018 were noted.</p> <p>To approve the Parish Council meeting held on Tuesday, 2nd May 2018.</p> <p><u>RESOLVED</u> The minutes of the Council meeting on Tuesday, 2nd May 2018 were approved.</p>	
070-2019	9.	<p>Information arising from the minutes. Nothing to report under this heading</p>	
071-2019	10.	<p>Election of Council Representatives to serve on the following outside bodies: -</p> <ul style="list-style-type: none"> a) Cedar Hall Representatives Cllr. S. Thomas b) School Representative Cllr. P. Kyles c) Footpaths Officer Cllr. D. Brown d) Dilwynner Representative Mr. Cllr. J. Gerrish e) Emergency Co-ordinator Cllr. P. Stilwell f) Neighbourhood Watch Representative Mr. Alan Ruthland g) PCC Cllr. J. Stirling - Brown h) Crown Liaison Cllr. J. Gerrish 	
072-2019	11.	<p>Finance:</p> <ul style="list-style-type: none"> a) To approve the accounts year end 31st March 2019 The accounts year end 31st March 2019 were approved b) To note the Internal Auditors report. The clerk reported that the Internal Auditor had no findings of an adverse nature. 	

- c) To approve the Annual and Governance statement
Annual and Governance statement was approved
- d) note the bank balances for April 2019l .
The Clerk reported the following
- | | |
|-----------------|------------|
| Current Account | £ 27877.27 |
| Hub Account | £ 15324.11 |
| Crown Account | £ 1283.02 |
| Total | £ 41484.40 |
- e) To discuss and approve invoices for payment.

	PAYABLE TO	FOR	AMOUNT
1.	HMRC	Salary	207.00
2.	G.J.Rippon	Expenses	122.40
3.	Came and Co.	Insurance	1425.51
4.	Dilwyn PCC	Grant	588.00
5.	K. Pointon	Internal	70.20
6	Cedar hall	Meeting	10.00
	Total		£2422.91
	Expenditure		

The Clerk was instructed to pay all invoices.

- f) To confirm the cheque signatories
The bank signatories Cllrs. P. Kyles, P. Stilwell and J. Hall
- g) To agree to pay the clerk at SCP 24
It was agreed to pay the clerk at SCP 24
- h) To review the Risk schedule
This was reviewed and found to be still fit for purpose.
- i) To confirm that the Council meets the criteria to exercise the Power of General Competence under the Localism Act 2011.
RESOLVED
The whole of the Council having been elected thereby meeting the threshold of two thirds elected and the clerk being a qualified clerk the Council meets the criteria to exercise the Power of General Competence under the Localism Act 2011.

073-2019	12.	<p>Planning matters</p> <p style="padding-left: 40px;">191448</p> <p>Application for the proposed extension and alterations at Lowlands, 1 Henwood Close, Dilwyn, Hereford, Herefordshire HR4 8HZ</p> <p>RESOLVED</p> <p>The Council supports the application.</p>	
074-2019	13.	<p>Highway matters.</p> <ul style="list-style-type: none"> ➤ Watery Lane Potholes ➤ Potholes at Tyrel's corner 	
075-2019	14.	<p>Parish Council General Insurance Policy</p> <p>There was no alteration required</p>	
076-2019	15.	<p>Adopt the Standing Orders and Financial Regulations.</p> <p>the Standing Orders and Financial Regulations were re adopted</p>	

077-2019	16.	To agree to abide by the Code of Conduct Members agreed to abide by the Code of Conduct	
078-2019	17.	Update on the Neighbourhood Plan: This was included in the Annual Parish Meeting	
079-2019	18.	Village clean-up As there would be a number of visitors to the village in June It would be nice to ensure that your front gardens are clean and tidy. Also request for the road sweeper attend on the 7 th June	
080-2019	19.	Items for the next agenda: footpaths	
081-2019	20.	Date of the next meeting 11th June 2019, in St. Mary's School	

Meeting was concluded at 21.00hrs

Signed:..... Date: