

**Minutes of the Regular Council Meeting of Dilwyn Parish Council  
held in St Mary's School, Dilwyn on Tuesday 3<sup>rd</sup> September 2019 at 7.30 pm**

	Agenda Item					Action								
		<b>Present:</b>	<b>Apologies:</b>											
		Cllr. S. Thomas	Cllr. J. Lewis											
		Cllr. P. Stilwell	Cllr. J. Hall											
		Cllr J. Gerrish												
		Cllr. I. Brown												
		Cllr. D. Brown												
		Cllr. P. Kyles												
		Cllr. J. Booth												
		Cllr. J. Stirling Brown												
		Cllr. C. Fellows												
		Cllr. R. Fellows												
		<p><b>In Attendance:</b> Parish Clerk, Mr. Gwilym Rippon and Ward Councillor, Cllr. Michael Jones. There were no members of public present</p> <p>The Chairman welcomed all Councillors</p>												
110-2019	1.	<p><b>Apologies:</b> The apologies were noted above</p>												
111-2019	2.	<p><b>Declarations of Interest:</b> All Councillors had an interest in the Crown Public House as the Council was the owner of the said Public House.</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 25%;">Name</th> <th style="width: 25%;">Agenda item</th> <th style="width: 25%;">Personal</th> <th style="width: 25%;">Prejudicial</th> </tr> </thead> <tbody> <tr> <td> </td> <td> </td> <td> </td> <td> </td> </tr> </tbody> </table>				Name	Agenda item	Personal	Prejudicial					
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112-2019	3.	<p><b>Written request for dispensation:</b> The Clerk reminded members that he had received a written dispensation from all Councillors in respect of the Crown Public House as the Council corporate was the owner. Without the dispensation the number of persons prohibited by section 31(4) from participating in any particular business would be so great a proportion of the body transacting the business as to impede the transaction of business.</p>												
113-2019	4.	<p><b>Public Participation:</b></p> <p>a. To receive the Police report. There were no Police present.</p> <p>b. To receive the Ward Councillor's report. It was reported that he had spoken to Mr. Pankhurst and he reported that the sweeper had not come through the village, as there was no real need?!!</p>												

		<p>There was a change in S106 monies for new builds; it would now be CIL (<i>Community infrastructure Levy</i>).</p> <p>Consideration was to be given to turning the traffic lights off at Asda in Hereford.</p> <p>Cllr. Jones also report that no decision had been made in relation to the bypass.</p> <p>c. Questions from members of the public. There were no members of the public present.</p>									
114-2019	5.	<p><b>Minutes:</b></p> <p>To approve the Regular Parish Council meeting held on Tuesday 2<sup>nd</sup> July 2019.</p> <p><b><u>RESOLVED</u></b></p> <p>The minutes of the Council meeting on Tuesday 2<sup>nd</sup> July 2019 were approved.</p>									
115-2019	6.	<p><b>Information arising from the minutes.</b></p> <p>Re. paint for the underpass; this was still in hand.</p>									
116-2019	7.	<p><b>Correspondence</b></p> <p>Cllr. Kyles reported that the Neighbourhood Plan has been submitted to the External Examiner; however, she has yet to finalise her report. (See also Item 11.</p>									
117-2019	8.	<p><b>The appointment of the Lengthsman</b></p> <p>The Clerk reported that he had only had one application to be the Lengthsman, that being Glen White.</p> <p><b><u>RESOLVED</u></b></p> <p>That Glen White be appointed as the Lengthsman for Dilwyn Parish Council.</p>									
118-2019	9.	<p><b>Finance:</b></p> <p>a) To note the bank balances for July 2019. The Clerk reported the following</p> <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 80%;">Current Account</td> <td style="text-align: right;">£ 18260.51</td> </tr> <tr> <td>Hub Account</td> <td style="text-align: right;">£ 20106.11</td> </tr> <tr> <td>Crown Account</td> <td style="text-align: right;">£ 1183.74</td> </tr> <tr> <td>Total</td> <td style="text-align: right;">£ 39550.36</td> </tr> </table> <p>b) External Auditor's report The Clerk reported that he had received the Annual Return from the External Auditor. This year, there had been no complaints under audit. There were issues, two boxes on the return had been ticked incorrectly; now resolved!</p>	Current Account	£ 18260.51	Hub Account	£ 20106.11	Crown Account	£ 1183.74	Total	£ 39550.36	
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119-2019	10.	<p><b>Highway matters.</b></p> <p>a. Balfour Beatty. The road-side hedge by Dr. Dale's.</p> <p>b. To discuss the footpaths Cllr. D. Brown gave an update as to the current position in relation to the footpaths.</p> <p>c. Work for Lengthsman Strim all entrances to the footpaths Weed around the village</p>																																													
120-2019	11.	<p><b>Planning Matters</b> Cllr. Kyles reported that the Neighbourhood Plan has been submitted to the External Examiner; however, she has yet to produce her report. The Examiner had had a query from England Heritage. It was requested to send an e-mail to put the plan on hold. <b>RESOLVED</b> That an e-mail be sent to Herefordshire Council requesting that the Dilwyn Neighbourhood Plan be put on hold.</p>																																													
121-2019	12.	<p><b>The Play-Areas</b> It was explained that the play-area on school-leased property was purchased by Dilwyn Parish Council. It was agreed that work should be undertaken, as necessary.</p>																																													
122-2019	13.	<p><b>Asset Register</b> Contact Duncan Andrew re Harry Ray and Co.</p>																																													
123-2019	14.	<p><b>Maintenance of the Crown</b> Defibrillator needs to be checked on a weekly basis, ideally by having</p>																																													

		<p>a number of Councillors on a rota.</p> <p>Cllr. Stilwell provided details of the fat-trap which is to be fitted. Two new front windows have been fitted; it was agreed that the middle upstairs window should be replaced as well.</p> <p>Cllr. Gerrish gave a presentation as to the possible future development of the Crown. Detailed plans would be drawn up and put out to public consultation.</p>	
<b>124-2019</b>	<b>15.</b>	<p><b>Repairs to the Notice-Boards.</b></p> <p>It was reported that all the notice-boards needed attention</p>	
<b>125-2019</b>	<b>16.</b>	<p><b>Carols on the Green</b></p> <p>This was now all in hand. Details will be published as soon as possible.</p>	
<b>126-2019</b>	<b>17.</b>	<p><b>Items for the next agenda:</b></p> <p>Carols on the Green</p> <p>Neighbourhood Plan</p>	
<b>127-2019</b>	<b>18.</b>	<p>Date of the next meeting:</p> <p><b>8<sup>th</sup> October 2019, in St. Mary's School at 7.30pm.</b></p>	

Meeting was concluded at 21.00hrs

Signed:.....

Date: .....