

DILWYN PARISH COUNCIL

Clerk: Lesley Hay

Email: theelseyhay@hotmail.co.uk

Website: <https://www.dilwynparishcouncil.gov.uk>

To all members of Dilwyn Parish Council
you are hereby summoned to attend the
Annual Parish Council Meeting
to be held on **10th May 2022 starting at 7.30pm**

Chairman to welcome those present.

AGENDA

1. **To Elect a Chair of the Council and to receive the Declaration of Acceptance Office.**
2. **To Elect Vice Chairman of the Council**
3. **To Elect Responsible Finance Officer**
4. **To Receive Apologies for Absence**
5. **Councillors to confirm Declaration of Acceptance of Office.**
 - 5.1 To Receive Declarations of Interest and Applications for Dispensations
6. **Election of Council Representatives**
 - 6.1 Footpath Officer
 - 6.2 Crown Liaison
 - 6.3 Planning Officers
7. **Ward Councillor Report**
 - 7.1 **Open Session - Closed Open session**
8. **To Approve Minutes** of Meeting held on Tuesday 12th April 2022 plus the Extra Ordinary Meeting held on the 19th April 2022
9. **Review Parish Council Insurance Policy** (if available)
10. **Finance Matters:**
 - 10.1 To approve the accounts year ended 31st March 2022 circulated.
 - 10.2 To Approve the Annual Governance Statement for 2021-2022

- 10.3 To Approve the Annual Accounts for 2021-2022
- 10.4 To elect Internal Audit for 2022-23.
 - (a) Agree donation to Internal Auditor
- 10.5 To consider and approve the outstanding invoices for April 22 - schedule of payments circulated.

- 11. To review Official documents** and adopt Standing Orders /Financial Regulations/Financial Risk Assessment/Safe Guarding Statement/Complaints Procedure/revised Code of Conduct and Data Protection Policy.

- 12. Underpass (JC)**

- 13. The Crown**
 - See Extra Ordinary Meeting Minutes - circulated.
 - 13.1 Update on the boiler

- 14. Planning applications:**
 - Planning application:** 221292 - The Old Parsonage (circulated)

- 15. Highways**
 - Update on Meeting with Ian Connolly - West Mercia Safer Road Team**

 - Lengthsman**
 - 15.1 Lengthsman work sheet for June
 - 15.2 Sign drainage grant agreement.
 - 15.3 Prioritise drainage work

- 16. Correspondence:**

- 17. Items for the Next Agenda (no discussion):
 - To Confirm the Date of the Next Parish Council Meeting - Tuesday 14th June 2022

Signed: *Lesley A Hay*
Clerk to Parish Council

Date: May 2022