

**. DILWYN PARISH COUNCIL**  
**Draft Minutes of the Dilwyn Parish Council Meeting**  
held in the village hall  
on  
Tuesday 11<sup>th</sup> January 2022 at 7.30p.m.

**PRESENT:**

Cllr J Hall (Chair); Cllr S Thomas; Cllr J Clarke; Cllr J Booth; Cllr M Thomas;  
Cllr R Fellows (Vice Chairman); Cllr P Kyles and Cllr I Brown.

Also present: Ward Cllr Michael Jones; Parish Clerk: Lesley Hay.  
One member of the public.

**Minutes:**

**1. Apologies** for Absence were received from Cllr J Lewis; Cllr D Stirling Brown; Cllr J Stirling Brown and Cllr C Fellows  
Lengthsman – Glen White.  
Neighbourhood Development Plan representative – Geoff Feid.

**2. Declarations of Interest:** All Councillors declared an interest in the Crown Public House as the Council is the owner of the said Public House.

Cllr P Kyles declared an interest in Planning item 10.3

**Written request for dispensation:** The Clerk reminded members that written dispensation had been received from all Councillors in respect of the Crown Public House as the Council corporate was the owner. Without the dispensation the number of persons prohibited by section 31(4) from participating in any particular business would be so great a proportion of the body transacting the business as to impede the transaction of business.

**3. Chairman's Report**

The Chairman expressed a vote of thanks to Mr Graham Dyer and to all those who helped decorate the tree on the village green. Cllr Thomas agreed to liaise with the working party with regard to taking down the lights later this month.

A vote of thanks was also proposed to Glen White and to Alison Jones for all their hard work with regard to 'Light up Dilwyn'. The village really did light up and it is hoped to do something similar next year – perhaps for the Parish

Council to concentrate more on the village green and to erect trees all along the church wall – to be discussed later in the year.

### **3.1 Future of the Neighbourhood Development Plan**

The Chairman referred to the meeting with Sam Banks, Senior Neighbourhood Planning Manager, with regard to discussing the way forward for the Dilwyn Neighbourhood Plan which is, at present, being withheld.

The Chairman reminded Councillors that Dilwyn is, at present, a RA2 Village classification under Planning. However, when the new local plan comes out, it is unclear at this stage where Dilwyn will be placed within the settlement hierarchy or what any future housing distribution will be.

Dilwyn needs to get the NDP done in the next 12 /18 months if they want a plan in place. The NDP will need to go back to Reg 14 or Reg 16 stage. The Parish Council will also need to identify new sites to ensure that we meet the development needs. At the moment they need to find places for 27 houses.

The Clerk explained that she had again spoken with Sam Banks who has confirmed that it is planned to circulate further information with regard to an options consultation on the 17<sup>th</sup> January and at the end of March 2022 there will be a settlement hierarchy consultation and Parish Councils will be encouraged to take part in the consultation. After this it should be clearer whether Dilwyn would retain the RA2 classification or reclassified as a Small Settlement or open countryside.

The Parish Councillors had a lengthy discussion during which Cllr Kyles again outlined the benefits of retaining the Neighbourhood Plan option – even if this means taking it back to Regulation 14 with a full village survey through to Regulation 16 – consideration by Herefordshire Council – and then Regulation 17 forwarding the new plan to an external examiner. However, this process does not guarantee immediate success and it could be that the plan will be returned at any stage for amendment and resubmission.

It was agreed that if the decision is to continue with Neighbourhood Development Plan this will entail a great deal of work and commitment - the Chairman of the original steering group, Cllr Julia Hall explained that she would not stand again as Chairman and Cllr Kyles – whilst prepared to support – also explained that he would not stand as Secretary should a new steering group be formed.

Cllr Booth pointed out that without the support of councillors and residents who are prepared to form a steering group, there was no possible way the revised NDP could be completed within the time scale. It was obvious that more residents would need to be involved and an invitation to join a steering group would need to be extended via the Dilwynner and their commitment would need to be established before undertaking the considerable amount of work and additional expense needed to complete a revised NDP within the time scale.

Cllr Ian Brown put forward a motion that Mr Bill Bloxsome – the NDP Consultant used during the formation of the original plan – should be approached for his expert opinion/advice on the way forward - and whether it is feasible to be able to resurrect the original plan take it back to Reg 14 – take it through the various regulations with a view to getting it adopted within the time scale of 12/18 month. This proposal as seconded and unanimously agreed.

It was agreed to wait until the correspondence is received from the Herefordshire Council – expected on the 17<sup>th</sup> January – and then the Clerk and/or Chairman to liaise with Mr Bloxsome.

The subject of funding/grants was also raised – but this was deferred until a definite decision is agreed on whether to proceed with the Plan or to wait until March and see where Dilwyn will be placed within the settlement hierarchy or what any future housing distribution will be.

**3.2 Appoint New Solicitor** – the Clerk confirmed that she had approached Lloyds Cooper and Mrs Judith Haines had very kindly agreed to take over the legal matters associated with the Parish Council and The Crown.

The Chairman, Cllr J Striling Brown and the Clerk had arranged an appointment with Mrs Haines on the 10<sup>th</sup> January but unfortunately this had to be postponed. A new date will be arranged as soon Mrs Haines has had an opportunity to read through the relevant documentation.

**4. Ward Councillor Report** – please see attached.

**5. To Approve Minutes** of Meeting held on Tuesday 10<sup>th</sup> November 2021

It was proposed; seconded and unanimously agreed that these be adopted as a true record.

## **6. Lengthsman/Locality Steward/Footpaths**

Lengthsman work sheet for January. The clerk confirmed that there is a definite rumour that a drainage grant is going to be on offer very soon via Balfour Beatty.

The Clerk explained that she has spoken with Glen (as lengthsman) and he is going to start highlighting the various problems/work that needs to be done and could be included in a grant application.

Cllr Fellows has contacted Mr and Mrs Voogd about the Historic England's permission to start work on The Moat and they confirm that, to date, they have not had a response but will follow up with Historic England and hopefully report back asap with approval.

The Clerk confirmed she has spoken with Dave Campbell - D C Gardening - and he has on record a list of the outstanding ditching work from when he went on a recent 'walk about' with Glen - and he would be happy to adjust this as appropriate and, together with Glen and the ditching work party, prepare the application paperwork for submission to Balfour Beatty. It was agreed to include the costing for the work to be carried out on The Moat in this application.

6.1 Sollars Notice Board – the clerk reported that Graham Dyer has repaired the Notice Board and will erect. There will be no cost. A vote of thanks was extended to Graham for his continued support.

6.2. Update on compost bin – Cllr Thomas reported that the bin had arrived – but was missing two posts. He is following this up and will erect the bin once the posts have been delivered.

6.3. The two grit bins – one for the Haven and one for Bidney Walk. Liaise are in position and filled.

6.4 Since the last meeting – two trees have blown down obstructing the footpath by Turvey Cottage – thanks to Ray Jenkins and to Glen White for removing these trees and making sure the footpath remains open and safe for walkers.

6.5 Cllr Booth asked if the Clerk could arrange for the road sweeper to come through the village as there is a build-up of excess leaf debris.

**7. Finance Matters:** Invoices have been circulated plus up to date financial accounts/bank statements.

7.1 The outstanding invoices for December 21/January 22- schedule of payments circulated. It was proposed; seconded and unanimously agreed that these invoices should be paid.

7.2 Bank authorisation/cheque signatories – paper work now completed ready to be submitted to the bank.

7.3 The Clerk confirmed she had submitted the application form to Herefordshire Council for the Precept 2022-2023 and this had been acknowledged.

The clerk explained that the annual clerk's salary increases for 2021-2022 were still in negotiation and, when agreed, would be back dated to April 2021.

**DILWYN PARISH COUNCIL** Schedule of payment – up to 31<sup>st</sup> December 2021

<b>PAYABLE TO</b>	<b>FOR</b>	<b>GROSS AMOUNT</b>	<b>VAT £</b>	<b>NET AMOUNT £</b>	<b>Cheque no:</b>
Lesley Hay	Clerks Dec salary	As per contract			Standing order
Lesley Hay HMRC	Dec PAYE	£129.00		£129.00	online
Expenses	Dec 2021	£30.00		£30.00	online
Dilwynner	Donation to Dilwynner	£750.00		£750.00	online
G White	Lengthsman Nov invoice	£600.00		£600.00	online
Martin Jones	(£510 cash banked) Xmas Trees	£1468.80	£244.80	£1224.00	online
Charlie Thomas	Notice Board repair Village maintenance	£160.37		£160.37	online
Glen White	Lengthsman Dec invoice	£420.00		£420.00	online
The Crown	Donation towards electricity Xmas lights	£75.00		£75.00	online
Barnsley Marshall	The Crown survey	£2160.00	£360.00	£1800.00	online
Donation to G Dyer	Towards hire of cherry picker – Xmas lights	£25.00		£25.00	online

Bank charges		£36.00		£36.00	online
A T Hall	Ditching- lengthsman	£153.00	£25.50	£127.50	online

Current Bank account totals as of 10<sup>th</sup> January 2022

20373720	Current	£15,644.88		
20373733	Crown	£ 9,568.51		
20416807		£16,180.75		
20444581	Deposit	£10,200.23		
<b>TOTAL</b>		<b>£51,594.77</b>	<b>Bond</b>	<b>£9,298.27</b>

## 8. The Crown

8.1 Update on Survey. The Clerk explained that Barnsley Marshall have undertaken a full survey on Monday 6<sup>th</sup> September and the report had been circulated in November. The Clerk was asked to circulate the report again and the Chairman asked that councillors read it before the next meeting in February when a site meeting will be arranged to prioritise the outstanding works and quotes obtained.

### 8.2 Update from Friends of the Crown

The two doors and frames are now ready to be installed.

## 9. Highways

9.1 Update on Speeding issues – the proposed visit by Ian Connelly on the 14<sup>th</sup> December was postponed as agreed at the last meeting. Ian Connelley is not now available until March – so a new date will be arranged for the March/April meeting depending on the current Covid restrictions at the time.

Residents in Stockingfield will be kept informed and invited to attend the meeting.

## 10. Planning applications:

10.1 Application No: 214037 5 dwellings land next to Great House.

There has been recent 'movement' up on the site of the 5 planned dwellings houses alongside The Great House.

As a result of this activity – the Clerk had been asked to follow up on two queries:

(1) Whether the planning application for these houses is still active - please see emailed response from the Planning Officer:

*Thank you for your enquiry.*

*Reviewing the records for the site, you are correct that permission was first granted for a scheme of 5 dwellings in 2017. However, this permission was effectively superseded by a later application for an alternative 5 dwelling scheme granted in May 2019 under reference P182991/F. I attach a copy of the decision notice for your information. The conditions of this permission are such that works must begin no later than the 3<sup>rd</sup> May 2022. The permission therefore appears to remain valid and, as such, this would suggest that the works being undertaken at the site are being undertaken lawfully and in line with the permission. The relevant permission can be viewed*

*here: [https://www.herefordshire.gov.uk/info/200142/planning\\_services/planning\\_application\\_search/details?id=182991&search-term=182991](https://www.herefordshire.gov.uk/info/200142/planning_services/planning_application_search/details?id=182991&search-term=182991)*

*Should you have any further concerns that the works being undertaken are not in line with the approved permission, please send these to the following email address:*

*[PlanningEnforcement@herefordshire.gov.uk](mailto:PlanningEnforcement@herefordshire.gov.uk)*

*Best regards*

*Planning Duty Officer*

(2) about the current understanding with regard to phosphorous restrictions and planning.

Please see email response from the Ward Councillor:

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*Hi Lesley,*

*I have had a message today that there is no problem with the construction of these five houses as it was before the moratorium regarding the phosphate issue.*

*Michael Jones*

10.2 Application No: 214364 - Lowlands, 1 Henwood Close, Dilwyn, Hereford, Herefordshire Description: Proposed works to Norway Spruce. After discussion - no objection

10.3 Application No: 214207 - Land between Hazeldene and Fern Cottage, Dilwyn Common Road, Dilwyn, Hereford, HR4 8JW  
Description: Proposed outline planning permission for a detached dwelling and replacement access.  
Cllr Kyles left the room  
After discussion – no objection  
Cllr Kyles returned to the room

10.4 Planning Application 220033 – 16 Castle Mount – reduce crown if Maple tree.  
After discussion – no objection

10.5 Planning Application: 214536 – The Barr, Stretford – proposed replacement of barn to form domestic workshop. Sewing room and office.  
After discussion – no objection

10.6 Planning Application 214272 Gret House – Crown lift on Beach tree and Lime tree.  
After discussion – no objection.

11. Open Session –  
Cllr Booth asked about the vehicle BD55 TZJ that appears to have been abandoned on the main road down by Pitch Cottage. Cllr R Fellows said he would follow this up and, if necessary, report to the Police.

11.1 The Chairman closed the open session.

12. Items for discussion at next meeting – no additional items raised.

**Chairman closed the meeting at 8.30p.m.**

Date of the next full Parish Council Meeting –Tuesday 8<sup>th</sup> February at 7.30p.m. in the village hall unless Government restrictions are changed.

Signed:

Date:



## Ward Councillor Report January 2022

Hereford Council have appointed 4 new directors. As expected, Daryl Freeman is Director of Children's Services. Florence Churchill is Director of Economy and Regulatory Services. Ross Cook becomes Director of Economy and Environmental Services and Mathew Pearce Director of Public Health.

The council have identified 8 sites for reed bed attenuation ponds to address the phosphate issue affecting the river Lugg. The reed beds will have treated water discharged into them which will take out the phosphates before the water then runs into the river. This will provide for 4,800 new home credits. Currently there are 137 planning applications held up because of the Phosphates issue affecting the river Lugg which involves 1,538 new homes.

Don't forget to claim your £15.00 shop local. Applications for this must be made by the end of January and must be spent in Herefordshire.

Hereford Council cancelled all public meetings from the 9th December because of the Omicron virus and the planned return of council staff to Plough Lane has been delayed from the beginning of 2022.

Emergency powers have been given to the Chief Executive Paul Walker and 3 Directors of the Council.

Councillor Alan Seldon has resigned as the County Councillor for Bromyard West after 14.5 years. There will now be an election in February for this seat which could change the ruling make-up of the political council.

Businesses affected by the new Omicron virus restrictions can now claim an Additional Restrictions Grant. This is up to the value of £6,000 and was made available before Christmas with Council staff on duty over the year end to allocate emergency funding.

There will be a full Council meeting on January 28th replacing the cancelled one from December